



**City of Stanwood**  
**ZONING MAP AMENDMENT (REZONE) APPLICATION CHECKLIST**

**PROJECT NAME:**

Reqd Rcvd

		1. Complete Master Permit Application and fee of \$800.00
		2. SEPA Checklist, application and fee of \$275 non-project or under 5 acres, \$450 - 5 acres or more.
		3. Vicinity map showing the location of the site in relation to nearby streets and properties.
		4. Ten (10) copies of map showing area proposed for change (if applicable).
		5. Legal description of the perimeter of the area proposed for change.
		6. Description of the zoning map amendment (rezone) being requested. Indicate change in zoning district (if applicable).
		7. A summary table of project statistics, including site area, building coverage, coverage by impervious surface, required and proposed parking, and similar data, as required, to evaluate conformance of the proposed project with city regulations.
		8. Purpose and reason of the amendment and why the amendment is being requested, including specific issues and areas needing change.
		9. Statement addressing the following decision criteria: a. The reclassification bears a substantial relation to the public health, safety, or welfare; b. The reclassification is warranted because of changed circumstances or because of a need for additional property in the land use zone classification or because the proposed zoning classification is appropriate for reasonable development of the subject property; c. The subject property is suitable for development in general conformance with zoning standards under the proposed zoning classification; d. The reclassification will not be materially detrimental to uses or property in the immediate vicinity of the subject property; e. The reclassification has merit and value for the community as a whole; f. The reclassification is consistent with the Comprehensive Plan; and g. The reclassification complies with all other applicable criteria and standards of the Stanwood Municipal Code (if applicable).
		10. Two (2) sets of address labels for all property owners within 300 feet of the area proposed for change (if applicable).
		11. Transportation Concurrency application and fee (\$400) or Concurrency Certificate issued within the past year.
		12. Other information as required by the Planning Director.

Additional information may be required by the City. The applicant will be notified in writing if additional information is necessary.

**FOR CITY USE ONLY**

- This application is complete.
- This application is incomplete. See items marked "required" above.

*These submittal requirements are for City of Stanwood applications only. Additional permits may be required by other federal, state, regional or local agencies. It is the responsibility of the applicant to ascertain whether other permits are required.*