

CITY OF STANWOOD

*Regular Meeting of the City Council
Thursday, February 1, 2007 – 7:00 p.m. – Stanwood Fire Station*

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Andy Chappel, Arne Wennerberg, Shelley Klasse, Conrad Ryer, and Bill Carlton.

3. Special Presentation

Robert Amenn, Legislative Committee Member for the Association of Snohomish County Cities and Towns, presented the background of the committee as well as the proposed items for their legislative agenda. He also discussed a set of action items requested for each member city to consider.

4. Citizen Comments

There were no citizen comments.

5. Approval of the Agenda

Mayor White announced there would be no executive session.

Motion by Councilmember Klasse, second by Councilmember Wennerberg to approve the agenda as amended. Motion carried unanimously.

6. Consent Agenda

Motion by Councilmember Wennerberg, second by Councilmember Chappel to approve the consent agenda to include items a through b; voucher checks #10673 through #10677 in the amount of \$212,212.01, voucher checks #10678 through #10719 in the amount of \$182,966.59, and payroll checks #3492 through #3560 in the amount of \$198,885.19. Motion carried unanimously.

7. New Business

- a. Authorize Mayor to sign Interlocal Agreement with Snohomish County for Emergency Management Services

Chris Badger, Deputy Director of Snohomish County Department of Emergency Management provided the background of the agreement. Ms. Badger stated Snohomish County is working on a Comprehensive Emergency Plan and creating a template for the City of Stanwood to utilize.

Councilmember Carlton presented the staff report and explained that this agreement is for the purpose of providing an economical mechanism for the administration of County and City Emergency Management Programs, thereby protecting the public peace, health, safety and to preserve the lives and property of the people of the County and City.

Councilmember Klasse provided further information.

Motion by Councilmember Klasse, second by Councilmember Carlton to authorize the Mayor to sign an Interlocal Agreement for Emergency Services, with Snohomish County for the year 2007 in the amount of \$4,791.80.

- b. Final Plat Approval for Copper Station

Community Development Director Stephanie Hansen presented the staff report and answered questions from Council.

Ms. Hansen explained that Copper Station is a 185-lot planned residential development subdivision located northwest of the intersection of Cedarhome Road and 284th Street Northwest. Ms. Hansen went on to say this development has a minimum lot size of 7,000 square feet, which was granted preliminary plat approval by the City's Hearing Examiner on March 15, 2005 and revised on March 28, 2005.

Ms. Hansen said City staff has reviewed the application for final plat and recommends approval with conditions.

A discussion ensued regarding the plat improvements and added guidelines, which must be met before homeowners are allowed to move in.

Motion by Councilmember Wennerberg, second by Councilmember Ryer to approve the final plat of Copper Station subject to conditions 1 through 6 of the staff report and with the condition of a reasonable timetable set in place between staff and developer to get other improvements done.

c. Ordinance 1203 Zoning Map Amendment, 2nd Reading & Adoption

Director Hansen presented the staff report and explained that this item is in regards to the zoning of 18.5 acres from General Industrial Land to SR 5.0 land. Ms. Hansen presented a revised version of Ordinance 1203, which adds findings of fact and conclusions to be more specific about the application meeting the criteria.

Motion by Councilmember Wennerberg, second by Councilmember Chappel to adopt Ordinance No. 1203, an ordinance of the City of Stanwood, Washington, amending the City of Stanwood Zoning Map to rezone 18.5 acres of General Industrial land to Single Family Residential S.R. 5.0.

d. Authorize Mayor to sign contract with Hough Beck and Baird for Lions Park Planning & Design

Director Hansen presented the staff report and explained that Lions Park is a small city park off of Cedarhome Drive and Park Drive and is surrounded by one of the city's more dense neighborhoods providing a community open space for several homes and multi-family buildings.

Ms. Hansen said this contract is for \$11,250 with work to begin upon signing. The Scope of Work provides for assistance in design, cost estimates, public participation and grant assistance.

Motion by Councilmember Klasse, second by Councilmember Ryer to authorize the Mayor to sign the contract with Hough Beck and Baird for the redesign of Lions Park.

e. Ordinance 1204 Glunt Annexation, 1st Reading

Director Hansen presented the staff report and explained that on March 13, 2006 the City received a notice of intent to annex 9.05 acres in the City's south Urban Grown Area. The City Council approved the boundaries for this annexation at a public meeting on May 4, 2006.

Ms. Hansen stated that a public hearing was held on the proposal on September 21, 2006 and Resolution 2006-5 was passed notifying the County of its intent to annex. She said the Snohomish County Boundary Review Board passed the annexation on December 14, 2006 and with the adoption of Ordinance 1204, the City Council would approve the annexation in its final format as well as amend the City's maps.

Since this is the first reading, no action is required. Second reading is scheduled for February 15, 2007.

f. Discussion/Decision – Moving Council meetings to Monday

Mayor White advised Council that the Association of Snohomish County Cities and Towns meets on Thursdays as well as the Community Transit Committee, therefore she would like to move the City Council meets back to Mondays.

A discussion ensued and it was agreed upon to leave the Council meetings to be held on Thursdays. Council was concerned about the timely notification to the newspaper for our citizens.

8. Report of Officers and Committees

a. Mayor

Mayor White thanked Councilmember Klasse (Mayor pro tem) for holding the last Council meeting while she attended a family funeral out of town.

Mayor White also mentioned that approximately 100 people turned out for the first Town Hall Meeting on general preparedness, which was held on January 30, 2007. She urged everyone to attend the next meeting on February 7, 2007 at Elger Bay Elementary.

Mayor White reported she provided testimony in Olympia this morning at a Public Hearing for the State Senate Committee on Higher Education in regards to Senate Bill 5322, which aims to identify sites and programs for a new institution of higher education in the Snohomish-Island-Skagit region.

b. City Administrator / Public Works

City Administrator/Public Works Director Bill Beckman was in Portland, Oregon attending a water meeting.

c. Community Development

Community Development Director Stephanie Hansen reported to Council that the Planning Commission has an opening and it will be advertised monthly until it is filled. She stated that letters of interest can be addressed to her attention.

Ms. Hansen advised Council that the February 12, 2007 Planning Commission meeting has been cancelled.

d. Municipal Building

Director Hansen said the contract with National Development Council has begun today and the next step is to set up a meeting with them to come up with a timeline as well as scheduling a Municipal Campus Committee Meeting.

e. Parks

No report was given.

f. Finance

No report was given.

g. Personnel

Human Resources Director Mathew Pruitt reported the Safety Committee had their first meeting and are working on creating a Safety and Accident Reporting Policy. He also discussed future CPR/First Aid training for all employees.

h. City Clerk

City Clerk Melissa Collins advised Council that she handed out information on the upcoming retreat and should they have any questions to contact her.

i. Public Safety

Police Chief Tom Davis reported on the Citizen Academy which will be held this spring. He explained this academy is for area residents to spend one night a week for 12 weeks learning about law enforcement and police procedures.

Chief Davis also reported in 2006 calls for service to the Police Department went up by 2,000 calls.

Assistant Fire Chief Darin Reid reported the Fire Department has lost two employees to other Fire Departments and he thanked City staff for their assistance during this transition as they were able to replace them with no decrease in services.

9. Closing Citizen Comments

There were no closing citizen comments.

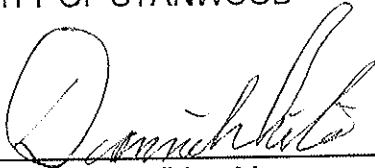
10. Adjourn to Executive Session

There was no executive session.

11. Reconvene And Adjourn

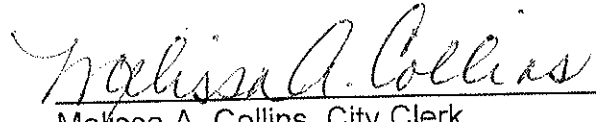
There being no further business before the Council, Mayor White declared the meeting adjourned at 7:53 p.m.

CITY OF STANWOOD



Dianne W. White, Mayor

ATTEST:



Melissa A. Collins, City Clerk