

CITY OF STANWOOD

*Regular Meeting of the City Council
Thursday, April 5, 2007 – 7:00 p.m. – Stanwood Fire Station*

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Andy Chappel, Arne Wennerberg, Shelley Klasse, Conrad Ryer, and Bill Carlton.

3. Citizen Comments

There were no citizen comments.

4. Approval of the Agenda

Mayor White announced there would be no executive session and item c under new business has been struck from the agenda.

Motion by Councilmember Klasse, second by Councilmember Chappel to approve the agenda as amended. Motion carried unanimously.

5. Consent Agenda

Motion by Councilmember Wennerberg, second by Councilmember Chappel to approve the consent agenda to include item a; voucher checks #10943 through #10948 in the amount of \$64,497.93, voucher checks #10949 through #10994 in the amount of \$114,184.23, and payroll checks #3685 through #3754 in the amount of \$179,282.42. Motion carried unanimously.

6. New Business

- a. Ordinance No. 1205 Amending SMC 2.44.025 relating to City Council Meeting Locations, 2nd Reading & Adoption

City Clerk Melissa Collins presented the staff report explaining this is second reading of Ordinance 1205, Amending the Stanwood Municipal Code 2.44.025 changing the City Council meeting location from the Fire Station to the Stanwood-Camano School District Administration Building.

A discussion ensued regarding the change of location.

Motion by Councilmember Klasse, second by Councilmember Ryer to adopt Ordinance No. 1205, an ordinance of the City of Stanwood, Washington, amending Section 1 of the Stanwood Municipal Code 2.44.025 to change the location of the City Council meetings from the Stanwood Fire Station to the Stanwood-Camano School District Administration Building.

*Chappel: Yes; Wennerberg: No; Klasse: Yes; Ryer: Yes; Carlton: No
Motion carried 3-2.*

- b. Authorize Mayor to sign Facility Use Agreement with Stanwood-Camano School District

Ms. Collins presented the staff report stating this is the agreement with the Stanwood-Camano School District for the use of their facilities for the City Council meetings.

Motion by Councilmember Klasse, second by Councilmember Chappel to authorize the Mayor to sign the Facility Use Agreement between the City of Stanwood and the Stanwood-Camano School District for use of their School District Administration and Resource Center Board Room and Facilities.

*Chappel: Yes; Wennerberg: No; Klasse: Yes; Ryer: Yes; Carlton: Yes
Motion carried 4-1.*

- c. Authorize Mayor to sign Employment Contract w/Christine Badger, Emergency Management Coordinator

This item was struck from the agenda.

- d. Ordinance No. 1208 2006-2007 Comprehensive Plan Amendments, 2nd Reading & Adoption

Ms. Collins presented the staff report for the Community Development Director, explaining that this Ordinance implements the approved 2006-2007 Comprehensive Plan Amendments as approved on March 1, 2007.

Motion by Councilmember Carlton, second by Councilmember Ryer to adopt Ordinance No. 1208, an ordinance of the City of Stanwood, Washington, adopting the approved annual docketed changes to the Comprehensive Plan

for 2006-2007, including amendments to the future Land Use Map and the Land Use and Capital Facilities Elements; adopting the 2007-2012 Capital Improvement Program; amending Ordinances 1163, 1172 and 188; and establishing an effective date. Motion carried unanimously.

- e. Ordinance No. 1210 Amending Ordinance No. 1197 Relating to the 2007 Budget, 2nd Reading & Adoption

Human Resources Director Mathew Pruitt presented the staff report. Mr. Pruitt said the Mayor is proposing to spend \$234,928 or approximately 17% of the currently estimated \$1.4 Million dollar budget surplus on additional staffing in the areas of Community Development, Public Works and HR/Clerk Administrative Support; and also toward pay raises for employees who are currently paid below their market salary range.

Motion by Councilmember Carlton, second by Councilmember Ryer to approve Ordinance No. 1210, amending Ordinance No. 1197, relating to the 2007 Budget. Motion carried unanimously.

- f. Resolution No. 2007-2 Appointing the Public Records Officer of the City

Ms. Collins explained that this is a housekeeping item brought forward by the City Attorney's office. She said in 2005 and 2006 legislature made amendments to the Public Records Disclosure Act RCW 42.17, which is now titled RCW 42.56.

Ms. Collins went on to say that effective July 24, 2005, the City was required to appoint a Public Records Officer and now the law requires that each city and county appoint and maintain an individual to serve as the point of contact for members of the public requesting disclosure of public records and to oversee compliance with all disclosure requirements. She said that most cities designate the City Clerk and is actually consistent with the process that Stanwood has followed for years; therefore, to be further in compliance with state law, staff and the attorney's office has drafted a resolution for the City to use in appointing a Public Records Officer.

Motion by Councilmember Wennerberg, second by Councilmember Chappel to adopt Resolution No. 2007-2, a resolution of the City of Stanwood, Washington, appointing the City Clerk as the Public Records Officer. Motion carried unanimously.

- g. Ordinance No. 1211 Granting a seven year Franchise Agreement with Black Rock Cable, Inc., 1st Reading

Councilmember Ryer presented the staff report and explained that this Ordinance grants a seven year Franchise Agreement with Black Rock Cable, Inc., to provide open video services within the City of Stanwood.

A discussion took place regarding what the cable company will be providing and the City Attorney answered questions from Council.

Since this was 1st reading, no action was required.
A public hearing, 2nd reading and adoption is scheduled for April 19, 2007.

7. Reports of Officers And Committees

a. Mayor's Report

Mayor White reported on her recent meetings, which focused on disaster preparedness and went on a Prosperity Tour in Lynnwood.

b. Committee Reports:

- Finance/Economic Development Committee

No report was given.

- Public Works/Parks Committee

Councilmember Ryer reported the Public Works/Parks Committee met and discussed the following:

1. Upcoming mitigation on 532;
2. Town Hall meeting sponsored by Design Stanwood, which will take place on May 3, 2007;
3. Funds for Lions Park;
4. The left turn study being done near the McDonalds intersection;
5. Operation Clean Sweep taking place on April 28, 2007;
6. Paving of 271st.

- Public Safety Committee

No report was given.

- Community Development/Human Services/Municipal Campus Committee

Councilmember Klasse reported the committee met and discussed the Affordable Housing Ordinance, which will be discussed at the next Planning Commission meeting.

- Personnel Committee

Councilmember Chappel reported the Personnel Committee met regarding Ordinance 1210, which was passed at tonight's meeting.

c. Staff Report

City Administrator/Public Works Director Bill Beckman reported on the paving schedule for 271st Street. Mr. Beckman said paving will take place the first or second week of May.

Police Chief Tom Davis reported representatives from the School District walked Church Creek Park with an Arborist to work on cleaning up the park for a more inviting atmosphere. Chief Davis also reported that the Police Department has a College Intern working for them for the next 10 weeks.

Human Resources Director Mathew Pruitt reported the City is in the process of doing a great deal of hiring over the next few months.

8. Citizen Closing Comments

Citizens asked questions regarding the possibility of a 4-Year University in Stanwood. Mayor White responded.

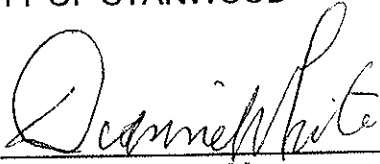
9. Adjourn to Executive Session

There was no Executive Session.

10. Reconvene And Adjourn


There being no further business before the Council, Mayor White declared the meeting adjourned at 7:45 p.m.

CITY OF STANWOOD



Dianne W. White, Mayor

ATTEST:



Melissa A. Collins, City Clerk