

CITY OF STANWOOD

*Regular Meeting of the City Council
Thursday, June 7, 2007 – 7:00 p.m.*

Stanwood-Camano School District Administration Building Board Room

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Community Development Director Stephanie Hansen called the roll with the following Councilmembers present: Andy Chappel, Arne Wennerberg, Shelley Klasse, and Bill Carlton. Conrad Ryer was excused. City Clerk Melissa Collins' absence was also excused.

3. Citizen Comments

There were no citizen comments.

4. Special Presentations

- a. Chief of Police Tom Davis, Promotion to Captain and Swearing in by the Snohomish county Sheriff's Office

Sheriff Rick Bart swore in Police Chief Tom Davis as Captain and presented him with a Certificate of Promotion.

- b. Mayor White presented Brianna Gillett and Danika Morgenson with a special commendation for fund-raising to purchase playground equipment for Lions Park. The City will pass a resolution to earmark the donation for Lions Park at the next Council meeting.

5. Approval of the Agenda

Mayor White announced there will be an executive session to discuss a real estate acquisition.

Motion by Councilmember Klasse, second by Councilmember Wennerberg to approve the agenda as published. Motion carried unanimously.

6. Consent Agenda

Motion by Councilmember Wennerberg, second by Councilmember Chappel to approve the consent agenda to include items a through c; voucher checks #11196 through #11200 in the amount of \$298,369.32, voucher checks #11201 through #11266 in the amount of \$388,013.45, payroll checks #3880 through #3948 in the amount of \$184,460.32. Motion carried unanimously.

7. New Business

- a. Ordinance 1213 Amending Chapters 1.04 & 2.44 of the Stanwood Municipal Code to Increase the number of City Council positions from five to seven, 2nd Reading & Adoption

City Administrator Bill Beckman described the Ordinance. The City has advertised and received responses from individuals and will interview and appoint two additional Councilmembers. Those appointed shall serve on the Council until the next general election in November of 2009.

Motion by Councilmember Klasse, second by Councilmember Wennerberg to adopt Ordinance No. 1213, an ordinance of the City of Stanwood, Washington, amending Chapters 1.04 and 2.44 of the Stanwood Municipal Code to increase the number of City Council positions from five to seven, in accordance with RCW 35a.12.010. Motion carried unanimously.

- b. Ordinance 1214 Adoption of 2006 International Building Code, 1st Reading

Community Development Director Stephanie Hansen presented the staff report and explained the City currently uses the 2003 International Building Code which was adopted in 2004. On July 1, 2007, Washington State will adopt the new 2006 codes and the Community Development Department is recommending the City adopt the updated codes to maintain consistency with the State and other jurisdictions.

Since this was first reading no action was required. Second reading is scheduled for June 21, 2007.

- c. Authorize Mayor to Sign Interlocal Agreement with Snohomish County Regarding Solid Waste Management

City Administrator Beckman described the proposed agreement and said this agreement replaces the 1990 Interlocal Agreements which would have expired in 2010. The purpose of the Agreement is to ensure waste generated in the Cities and Towns continues to flow to the County system until 2023.

Mr. Beckman responded to questions from the Council and introduced Steve Goldstein of Snohomish County Solid Waste Division.

Motion by Councilmember Carlton, second by Councilmember Klasse to authorize the Mayor to sign an Interlocal Agreement between Snohomish County and its Cities and Towns regarding Solid Waste Management. Motion carried unanimously.

- d. Resolution 2007-3 Appoint the City Clerk as the Agent to Receive Claims for Damages

Mr. Beckman explained the purpose of the Resolution stating that RCW 4.95.02 requires that the City designate a claims agent for receipt of claims, which is usually the City Clerk. He said the section was recently amended to include that the resolution be recorded with the County Auditor or the City is precluded from raising the defense that a claim was not properly filed with the City in a lawsuit.

Council Member Klasse requested clarification, which was provided by City Attorney Grant Weed.

Motion by Councilmember Klasse, second by Councilmember Chappel to approve Resolution 2007-3 appointing the City Clerk as the agent to receive claims for damages pursuant to RCW 4.96.020. Motion carried unanimously.

- e. Resolution 2007-4 To Support and Establish an Employee Culture and Wellness Committee

Human Resources Director Mathew Pruitt presented the staff report and described the Resolution. He discussed the seven steps that the Culture and Wellness Committee has created to accomplish the goal of establishing a successful wellness program within the City.

The Mayor expressed her commitment to the program and Councilmember Klasse voiced her support. Councilmember Carlton noted that no funding has been requested and Mr. Pruitt noted that the committee will return with recommendations for programs and budget at a later time. He also said the committee is actively pursuing grants to assist with funding this program.

Motion by Councilmember Klasse, second by Councilmember Chappel to approve Resolution 2007-4, a resolution supporting an Employee Culture and Wellness Committee to establish, define, and implement an Employee Culture and Wellness Program. Motion carried unanimously.

- f. Resolution 2007-5 Declaring an Emergency and Authorizing Repair of Hatt Slough Water Main

Mr. Beckman explained the need for declaring an emergency in order to support funding approved at the May 17th meeting. The repair is necessary due to internal corrosion problems causing leaks in the crossing. Immediate repair is required to prevent further damage. Work is scheduled to begin the week of June 11, 2007.

Motion by Councilmember Carlton, second by Councilmember Wennerberg to approve Resolution No. 2007-5, a resolution of the City of Stanwood declaring an emergency to exist and authorizing an emergency works contract for the repair and restoration of Hatt Slough water main crossing of the Stillaguamish River. Motion carried unanimously.

- g. Authorize Mayor to Sign Contract for Lions Park Construction and Engineering Plans

Ms. Hansen explained the purpose of the contract. The contract is for the creation of construction and engineering plans for proposed improvements to Lions Park. The contract is for an amount not to exceed \$39,176 with work to begin upon signing. Ms. Hansen responded to questions from the Council regarding the timing and scheduling of the project.

Motion by Councilmember Carlton, second by Councilmember Chappel to authorize the Mayor to sign the contract with Hough Beck and Baird for the development of construction and engineering plans for Lions Park. Motion carried unanimously.

8. Report of Officers and Committees

a. Mayor's Report

Mayor White reported on recent meetings she attended regarding transportation and affordable housing.

b. Committee Reports:

- Finance/Economic Development

Councilmember Carlton reported that the Request for Proposals (RFP) is out for the Economic Development consultant. He also reported on the Finance Committee meeting. Revenues are on target for this year. The Finance Director, Public Works Director and City Administrator hiring processes were also discussed.

- Public Works/Parks Committee

Councilmember Klasse reported that the Public Works Committee met on May 23rd and discussed the interlocal agreement regarding solid waste. Mr. Beckman stated that the RFQ is out for design and construction of 68th Avenue and the mosquito abatement program has started.

- Public Safety Committee

No report was given.

- Community Development/Human Services/Municipal Campus Committee

Councilmember Klasse reported that the next Municipal Campus meeting will be on June 12th. For Community Development, she will be filling in for the Mayor at the ribbon cutting ceremony at Ace Hardware this weekend.

- Personnel Committee

No report was given.

c. Staff Reports

Chief Tom Davis reported that they will be addressing some staffing issues that occurred this week.

Chief Mike Ganz reported that the new fire engine has arrived. He also reminded Council that this is the 100th anniversary of the Stanwood Fire Department. Crews are putting together historical pictures and contacting previous members for a July 4th celebration.

Human Resources Director Pruitt reported that the hiring process for Finance Director and Public Works Director are going well and feels confident that he will be able to make official announcements by the next council meeting.

Community Development Director Hansen announced that the June 11th Planning Commission Meeting has been cancelled. The next meeting will be in July.

9. Citizen Closing Comments

Robert Crow, 28015 Jensen Road, discussed the need to cut underbrush for predator and fire hazard prevention, especially near the Sports Club.

Quentin Mitchell, 22314 Marine Drive, had questions regarding the recent activity at the Hatt Slough bridge. Mr. Beckman responded to his questions.

10. Adjourn to Executive Session

Mayor White adjourned the meeting to Executive Session at 7:50 p.m. for a period of 15 minutes to discuss a real estate acquisition.

Those asked to attend included the City Councilmembers, Mayor White, Community Development Director Stephanie Hansen, City Administrator Bill Beckman and City Attorney Grant Weed.

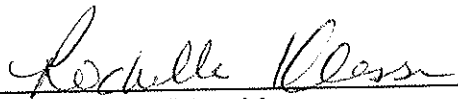
10. Reconvene And Adjourn

The meeting reconvened at 8:06 p.m.

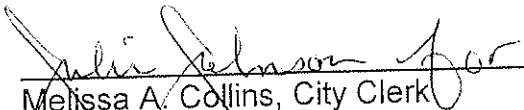
There being no further business before the Council, Mayor White declared the meeting adjourned at 8:07 p.m.

CITY OF STANWOOD

ATTEST:



Dianne W. White, Mayor



Melissa A. Collins, City Clerk