

CITY OF STANWOOD

*City Council Budget Retreat
Saturday, June 16, 2007 – 9:00 a.m. – 3:00 p.m.
Stanwood Fire Station*

MINUTES

Call to Order

Mayor pro tem Shelley Klasse called the meeting to order at 9:00 a.m.

Roll Call

Councilmembers present: Andy Chappel, Bill Carlton, Shelley Klasse and Conrad Ryer.
Councilmember Arne Wennerberg's absence was excused.

Staff present: City Administrator Bill Beckman, City Clerk Melissa Collins, Incoming Finance Director Crystil Collins, Police Chief Tom Davis, Fire Chief Mike Ganz, Community Development Director Stephanie Hansen, Interim Finance Director Gordon Hey, Human Resource Director Mathew Pruitt and Mayor Dianne White.

Discussion Items

a. Opening

Mayor pro tem Klasse gave a brief overview of the discussion items for the workshop.

b. 2007 Budget Update

Interim Finance Director Gordon Hey discussed a 2007 Budget Amendment.

Community Development Director Stephanie Hansen provided a Municipal Campus update and said the Municipal Campus committee is now meeting on a monthly basis.

Human Resources Director Mathew Pruitt provided a staffing update as well as advised Council regarding new hire status.

c. New Council Members

City Clerk Melissa Collins discussed with Council the process for the appointment of two new Councilmembers. A discussion ensued regarding the interview date and procedure. It was decided interviews would take place on Wednesday, June 27, 2007 at 6:00 p.m. at the Stanwood Fire Station.

d. Contracting/Project Approval Process

City Administrator Bill Beckman discussed a contracting/project approval process, which would allow the Mayor and/or her designee to sign contracts and approve projects within the

budget up to a certain dollar amount without being presented at a Council meeting. After a lengthy discussion, it was decided that this topic would be forwarded to the Finance Committee to look into a code change and provide their recommendation to Council at a later time.

e. Economic Development Discussion

Ms. Hansen discussed the results of a joint workshop with the Planning Commission and provided the next steps needed to move ahead on Economic Development within the City.

Break for Lunch at 12:25 p.m.
Reconvene at 1:00 p.m.

f. 2008 Budget Process & Philosophy

Mr. Hey handed out to staff and Council the timeline for the 2008 Budget explaining the process and providing his own philosophy on it.

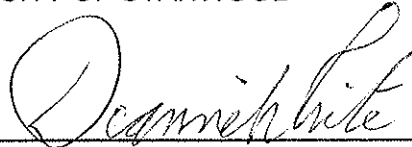
g. 2008 Direction & Priorities

- Mayor White presented her 2008 priorities and vision for the City.
- Staff provided a brief summary of their anticipated budget effecting issues for the 2008 Budget.
- City Council discussed their 2008 priorities and vision for the City.

Adjourn

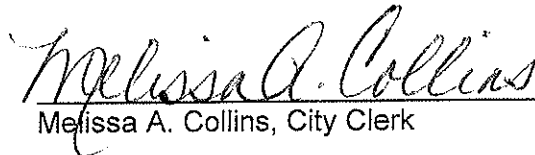
There being no further business before the Council, Mayor pro tem Klasse declared the meeting adjourned at 3:00 p.m.

CITY OF STANWOOD



Dianne W. White, Mayor

ATTEST:



Melissa A. Collins, City Clerk