

CITY OF STANWOOD

*Regular Meeting of the City Council
Thursday, August 16, 2007 – 7:00 p.m.
Stanwood-Camano School District Administration Building Board Room*

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor pro tem Shelley Klasse called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Timothy Loney, Andy Chappel, Arne Wennerberg, Shelley Klasse, Conrad Ryer, Bill Carlton and Leonard Kelley.

Mayor White's absence was excused.

Staff Present: City Administrator Bill Beckman, City Clerk Melissa Collins, Public Works Director Andrew Bullington, Finance Director Crystil Collins, City Attorney Grant Weed, Acting Police Chief Rob Palmer and Assistant Fire Chief Darin Reid.

3. Citizen Comments

Quentin Mitchell of Stanwood advised Council that he has Harvest Jubilee celebration posters available to anyone that would like one.

4. Approval of the Agenda

Mayor pro tem Klasse motioned to remove items d & e from new business and replace with a discussion with the Attorney and hold a workshop for August 21, 2007, as well as remove item 10 from the agenda since there would be no executive session scheduled.

Motion fails due to no second.

Motion by Councilmember Wennerberg, second by Councilmember Ryer to approve the agenda removing item #10, Executive Session. Motion carried 6-1.

5. Consent Agenda

Motion by Councilmember Carlton, second by Councilmember Loney to approve the consent agenda to include items a through b; voucher checks #11519 through #11587 and voided check #11522 in the amount of \$317,441.50, and payroll checks #4144 through #4171 in the amount of \$28,010.00. Motion carried unanimously.

6. Public Hearings

- a. To Consider Resolution 2007-9, Six-Year Transportation Improvement Plan

Mayor pro tem Klasse opened the public hearing.

Andrew Bullington, Public Works Director, presented the staff report explaining each project to council and answered questions.

There being no public testimony Mayor pro tem Klasse closed the public hearing.

7. New Business

- a. Resolution 2007-9 Adopting a Comprehensive Six-Year Transportation Improvement Plan for the Years 2008 through 2013

Motion by Councilmember Loney, second by Councilmember Ryer to adopt Resolution 2007-9, the City of Stanwood's Comprehensive Six-Year Transportation Plan. Motion carried unanimously.

- b. Authorize staff to negotiate terms and conditions with RH2 Engineering Incorporated for Consulting Engineering Services on the 68th Avenue Road Extension

Director Bullington presented the staff report and explained this project will extend 68th Avenue to connect between Woodland Road and 280th Street N.W. Mr. Bullington said six firms have submitted statement of qualifications for this project and staff has reviewed them in detail.

Mr. Bullington recommended council to authorize staff to negotiate with RH2 Engineering Incorporated on terms and conditions for this project. He went on to say once staff has conducted their negotiation process with the recommended firm, staff will come back to council to authorize the contract terms and conditions.

Motion by Councilmember Klasse, second by Councilmember Loney to authorize staff to negotiate terms and conditions with RH2 Engineering Incorporated for consulting engineering services on the 68th Avenue Road Extension. Motion carried unanimously.

- c. Ordinance 1217 Amending Chapters 5.04 and 3.30 of the Municipal Code regarding Business Licenses and Fees, 1st Reading

Finance Director Crystil Collins presented the staff report and said the city wishes to contract with Washington State Department of Licensing Master Licensing Service to provide business licensing support. Ms. Collins stated this process would help streamline the business licensing registration process for the City and the business owner. Some of the benefits for the City would be save staff time; save money on supplies; simplify internal licensing process and; increase new business compliance.

Ms. Collins proposed the city formally adopts an Ordinance that will amend the Stanwood Municipal Code 5.03 and 3.30.080 that will combine the annual business license fees that are currently Home Occupation \$25.00, Contractor/Daycare/Seasonal \$35.00 and Commercial \$45.00 to one fee of \$35.00 for a General Business License.

Since this was first reading, no action is required. Second reading and adoption is scheduled for September 6, 2007.

- d. Ordinance 1218 Amending the Stanwood Municipal Code 2.08.260 relating to Councilmember Compensation – Reimbursement, 1st Reading

Councilmember Carlton presented the staff report explaining the effect of this amendment to the code would be to set a regular monthly compensation for Councilmembers, eliminating the need for payroll documents relating to the number, time, place and purpose of Councilmembers attendance at city meetings and/or attendance at conferences or training programs authorized by the Mayor or by a vote of the City Council.

City Attorney Grant Weed discussed the law and benefits of a Salary Commission.

A discussion ensued regarding these Ordinances and a Salary Commission. It was unanimously decided to hold a workshop for August 20, 2007 at 7:00 p.m. at the Fire Station to discuss these items further.

Since this was 1st Reading, no action was required. Second reading and adoption is scheduled for September 6, 2007.

- e. Ordinance 1219 Amending the Stanwood Municipal Code 2.08.240 relating to Mayor Compensation – Benefits, 1st Reading

Councilmember Wennerberg presented the staff report and explained that the effect of this amendment would be to set a regular monthly compensation for the City's Mayor, eliminating the need for payroll documents relating to the number, time, place and purpose of the Mayor's attendance at meetings of the City Council, staff or functions where the Mayor represents the City.

Motion by Councilmember Loney, second by Chappel to hold a workshop to discuss this item on August 20, 2007 at 7:00 p.m. Motion carried unanimously.

8. Report of Officers and Committees

a. Mayor's Report

Mayor pro tem Klasse reported on the recent Town Hall meeting, which took place on August 14, 2007.

b. Committee Reports:

- Finance/Economic Development Committee

No report was given.

- Public Works/Parks Committee

Councilmember Ryer reported the Public Works Committee met regarding Resolution 2007-9.

- Public Safety Committee

Councilmember Wennerberg reported the Public Safety Committee met prior to the Council meeting to discuss air tanks and a grant for a thermal imaging camera, which they were unsuccessful at acquiring.

- Community Development/Human Services/Municipal Campus Committee

Councilmember Klasse reported the Municipal Campus Committee meeting is scheduled for August 22, 2007 at 6:00 p.m.

- Personnel Committee

No report was given.

c. Staff Reports

Mathew Pruitt, Human Resources Director, discussed his absence at the last committee meeting and announced the City has four positions to be filled.

9. Citizen Comments

Quentin Mitchell of Stanwood asked questions about the Salary Commission and City Attorney Grant Weed answered the questions.

Mr. Mitchell also expressed his concerns regarding Ordinances 1218 and 1219 and Council's accountability at meetings.

10. Adjourn to Executive Session

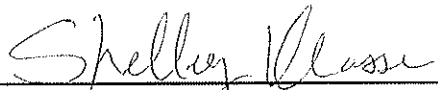
There was no Executive Session.

11. Reconvene And Adjourn

There being no further business before the Council, Mayor pro tem Klasse declared the meeting adjourned at 8:34 p.m.

CITY OF STANWOOD

ATTEST:



Shelley Klasse, Mayor pro tem



Melissa A. Collins, City Clerk