

# CITY OF STANWOOD

*Regular Meeting of the City Council  
Thursday, October 18, 2007 – 7:00 p.m.  
Stanwood-Camano School District Administration Building Board Room*

\*Meeting was moved to the Stanwood Fire Station due to weather.\*

## MINUTES

### 1. Call to Order and Pledge of Allegiance

Mayor pro tem Chappel called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### 2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Timothy Loney, Andy Chappel, Arne Wennerberg, Bill Carlton and Leonard Kelley.

Mayor White, Councilmember Klasse and Councilmember Ryer's absence was excused.

### 3. Staff Announcements

City Clerk Melissa Collins advised Council that the Mayor has a conflict with the October 25<sup>th</sup> budget workshop and would like to request it be rescheduled for Monday, October 29<sup>th</sup>.

After a brief discussion it was decided the budget workshop would be moved to October 29<sup>th</sup> at 7:00 p.m. and will be held at the Fire Station.

### 4. Citizen Comments

There were no citizen comments.

### 5. Approval of the Agenda

Mayor pro tem Chappel announced there would be no executive session.

*Motion by Councilmember Wennerberg, second by Councilmember Loney to approve the agenda as amended. Motion carried unanimously.*

## 6. Consent Agenda

*Motion by Councilmember Carlton, second by Councilmember Loney to approve the consent agenda to include item a; voucher checks #11765 through #11850 in the amount of \$232,642.69, and payroll checks #4336 through #4369 in the amount of \$31,260.00. Motion carried unanimously.*

## 7. Public Hearing

- a. To consider the 2008 Property Tax Levy

Mayor pro tem Chappel opened the public hearing.

Finance Director Crystil Collins presented the staff report and stated that this hearing is being held on property taxes and revenues for the 2008 budget and is required by law and first readings on the Ordinances establishing property taxes for 2008 are scheduled for November 1, 2007.

Ms. Collins said the major assumptions for the 2008 revenue budget are as follows:

1. Increases in proposed 2008 property tax revenues are primarily related to new construction, annexations, refunds and using levy capacity.
2. Development related revenues are based on the number of permits the City expects to issue in 2008.
3. Increase in City population will increase "state-shared" per capita driven revenues.
4. Local economic outlook will remain positive.

Ms. Collins answered questions from the Council.

Paul Schonberg of Stanwood asked questions regarding taxes and the assessed value. Ms. Collins answered his questions.

Mayor pro tem Chappel closed the public hearing.

## 8. New Business

- a. Authorize the Mayor to sign Economic Development Strategic Plan Contract with Berk & Associates

Community Development Director Stephanie Hansen presented the staff report and advised Council that the City released a Request for Proposals to hire a consulting firm to assist the City with creating a strategic plan for economic development. The Economic Development/Finance Committee reviewed five proposals and chose to interview Berk & Associates.

Ms. Hansen explained that Berk & Associates have extensive and impressive experience working with smaller and mid-size Washington communities to develop economic plans and strategies.

Ms. Hansen stated the scope for this project provides for the establishment of an advisory committee made up of community leaders; committee meetings; economic analysis, including retail and positioning in the market; development of the strategic plan with concrete actions that the Council can consider; land use change recommendations and the creation of marketing materials for immediate use by the City.

Ms. Hansen answered questions from Council.

*Motion by Councilmember Carlton, second by Councilmember Loney to move that the City Council authorize the Mayor to sign the contract with Berk & Associates for the Economic Development Strategic Action Plan.  
Motion carried unanimously.*

## **9. Report of Officers and Committees**

### **a. Mayor's Report**

There was no report given.

### **b. Committee Reports:**

- **Finance/Economic Development Committee**

Councilmember Carlton reported due to a power outage at City Hall the expense budget will be completed and available tomorrow.

- **Public Works/Parks Committee**

No report was given.

- **Public Safety Committee**

Councilmember Wennerberg reported the Public Safety Committee met and discussed the recent traffic enforcement done at the old Thrifty Foods parking lot, as well as the Fire Department's annual report.

- **Community Development/Human Services/Municipal Campus Committee**

No report was given.

- Personnel Committee

Councilmember Chappel reported the Personnel Committee will be holding a meeting within the next two weeks.

- Student Advisor Report

No report was given.

**10. Citizen Closing Comments**

There were no citizens closing comments.

**11. Adjourn to Executive Session**


There was no Executive Session.


**12. Reconvene And Adjourn**

There being no further business before the Council, Mayor pro tem Chappel declared the meeting adjourned at 7:35 p.m.

CITY OF STANWOOD

ATTEST:

  
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Dianne W. White, Mayor

  
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Melissa A. Collins, City Clerk