

# CITY OF STANWOOD

*Regular Meeting of the City Council  
Thursday, September 6, 2007 – 7:00 p.m.  
Stanwood-Camano School District Administration Building Board Room*

## MINUTES

### 1. Call to Order and Pledge of Allegiance

Mayor Dianne White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### 2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Andy Chappel, Arne Wennerberg, Shelley Klasse, Conrad Ryer, Bill Carlton and Leonard Kelley.

Councilmember Timothy Loney's absence was excused.

### 3. Citizen Comments

There were no citizen comments.

### 4. Approval of the Agenda

Mayor White announced an addition to the agenda, adding item A-1, First Reading of Ordinance #1220, Annexing City Property Known as the "Bryant Well Annexation Area". She also said that item #10; Executive Session will be struck from the agenda.

*Motion by Councilmember Klasse, second by Councilmember Ryer to approve the agenda adding item #A-1, Ordinance #1220 and removing item #10; Executive Session. Motion carried unanimously.*

### 5. Consent Agenda

*Motion by Councilmember Ryer, second by Councilmember Carlton to approve the consent agenda to include items a through c; voucher checks #11588 through #11592 and voucher checks #11593 through #11651 in the amount of \$333,610.13 and payroll checks #4172 through #4237 in the amount of \$212,208.75. Motion carried unanimously.*

## 6. Public Hearings

- a. Proposed Municipal Annexation of City owned property and the adjoining right-of-way east of the existing Bryant Well Facility

Mayor White opened the public hearing.

There being no public testimony Mayor White closed the public hearing.

## 7. New Business

- a-1. Ordinance 1220 Annexing city property known as the "Bryant Well Annexation Area", which is contiguous to the existing Stanwood City Limits and which is located within the Stanwood Urban Growth Boundary, 1<sup>st</sup> Reading.

Stephanie Hansen, Community Development Director, presented the staff report explaining the City of Stanwood Public Works Department submitted an application for a Municipal Purpose Annexation of approximately 1.6 acres of City owned property adjacent to the City's Bryant Well, as well as the adjoining .7 acres of 268<sup>th</sup> Street NW right-of-way, for a total of 2.3 acres. She added the property is currently undeveloped, and has been used as pasture. The Comprehensive Plan designation and zoning are Light Industrial with a Master Plan Overlay. Ms. Hansen advised Council that no change in the Comprehensive Plan or in the zoning is requested or required and that the annexed property will be used by the City to build a water treatment facility to facilitate the City's compliance with Washington State Department of Health municipal water supply requirements.

Ms. Hansen said that in accordance with RCW 35A.14.220 and .300, municipal annexations of property owned by the city are not required to be reviewed or approved by the Boundary Review Board, and may be accomplished by a majority vote and adoption of an ordinance by the City Council.

Since this is 1<sup>st</sup> reading of Ordinance 1220, no action is required. Second reading and adoption is scheduled for September 20, 2007.

- a. Proclamation proclaiming the Week of September 17 through 23 as Constitution Week

Mayor White read the proclamation, proclaiming the week of September 17 through 23 as Constitution Week.

- b. Ordinance 1216 Small Development Transportation Impacts, 2<sup>nd</sup> Reading & Adoption

Director Hansen supplied Council with a revised version of Ordinance 1216, which included the City Attorney comments.

Ms. Hansen presented the staff report.

*Motion by Councilmember Klasse, second by Councilmember Chappel to adopt Ordinance No. 1216, an Ordinance of the City of Stanwood, Washington, waiving transportation impact fees for small projects located in downtown Stanwood in order to stimulate economic revitalization; amending the minimum threshold for transportation studies; amending chapters 17.148 and .151 of the Stanwood Municipal Code; amending ordinances no. 1092, 1110, 1164, 1167, AND 1192; establishing an effective date. Motion carried unanimously.*

- c. Kylie Park Phase III Final Plat Approval

Director Hansen presented the staff report and said that Kylie Park Phase III is a 29-lot subdivision located northwest of the intersection of 284<sup>th</sup> Street and 68<sup>th</sup> Avenue, west of the plat of Kylie Park Phase I and II. She explained that this subdivision is located within the City's SR 9.6 zone and was granted preliminary plat approval by the Snohomish County Hearing Examiner on December 1, 2004.

Ms. Hansen went on to say that that the Community Development Department and Public Works staff recommends approval of the final plat of Kylie Park Phase III with the following condition:

1. Property corners for the northwest and southwest corners of the subdivision shall be set, and the final plat map shall be revised to show these monuments prior to signature of the final plat mylars.

*Motion by Councilmember Carlton, second by Councilmember Ryer to approve the final plat of Kylie Park Phase III subject to the condition listed in the August 29, 2007 staff report.*

- d. Ordinance 1217 Amending Chapters 5.04 and 3.30 of the Municipal Code regarding Business Licenses and fees, 2<sup>nd</sup> Reading & Adoption

Finance Director Crystil Collins presented the staff report.

*Motion by Councilmember Carlton, second by Councilmember Ryer to adopt Ordinance 1217 amending chapter 5.04 and section 3.30.080 of the Stanwood Municipal Code. Motion carried unanimously.*

- e. Interagency Data Sharing Agreement Between the State of Washington and the City of Stanwood

Director Collins presented the staff report and said that the City wishes to enter in a contract with Washington State Department of Licensing, Master License Service to provide business license application and renewal service.

Ms. Collins explained the only cost to this agreement is the reimbursement of credit card fees to the state. She said this is the same costs that the City would be responsible for if it accepted credit card payments.

*Motion by Councilmember Carlton, second by Councilmember Chappel to authorize the Mayor to sign the agreement with the State of Washington, Department of Labor, Master License Service to act as the City's agent for business licensing activities.*

- f. Discussion – Downtown Two Hour Parking

Mayor White discussed a letter she received from one of the downtown business owners.

Police Chief Tom Davis stated that the two hour parking signs have been there for a long time and enforcement of those signs was done with a letter dated June 26, 2007.

After a lengthy discussion it was decided that a survey would be done with the local business owners as to whether or not they want the signs enforced or removed.

- g. Ordinance 1218 Amending the Stanwood Municipal Code 2.08.060 relating to Councilmember Compensation – Reimbursement, 2<sup>nd</sup> Reading & Adoption

*Motion by Councilmember Carlton, second by Councilmember Wennerberg to defer the second reading and adoption of Ordinances 1218 and 1219 to the first meeting in October.*

*Chappel: Yes; Wennerberg: Yes; Klasse: No; Ryer: No; Carlton: Yes; Kelley: No. There being a tie, Mayor White votes: No. Motion denied 4-3.*

Councilmember Carlton presented the staff report.

*Motion by Councilmember Carlton, second by Councilmember Wennerberg to approve the adoption of Ordinance 1218 amending Stanwood Municipal Code 2.08.260 relating to Councilmember compensation and reimbursement.*

*Chappel: No; Wennerberg: Yes; Klasse: No; Ryer: No; Carlton: Yes; Kelley: No.*

*Motion to adopt Ordinance 1218 was denied 4-2.*

- h. Ordinance 1219 Amending the Stanwood Municipal Code 2.08.240 relating to Mayor Compensation – Benefits, 2<sup>nd</sup> Reading & Adoption

Councilmember Carlton presented the staff report.

*Motion by Councilmember Carlton, second by Councilmember Klasse to approve the adoption of Ordinance 1219 amending Stanwood Municipal Code 2.08.240 relating to Mayor Compensation and benefits.*

*Chappel: No; Wennerberg: No; Klasse: No; Ryer: No; Carlton: Yes; Kelley: No*

*Motion to adopt Ordinance 1219 was denied 5-1.*

## **8. Report of Officers and Committees**

### **a. Mayor's Report**

Mayor White reported on the following:

- Stanwood not being selected as a University site;
- Meeting with Public Utility District Commissioner's regarding transmission lines;
- Budget process beginning and invited citizens to come forward with any requests they may have.

### **b. Committee Reports:**

- Finance/Economic Development Committee

Councilmember Carlton reported on the second quarter financial report and discussed the dates on the budget calendar.

- Public Works/Parks Committee

No report was given.

- Public Safety Committee

No report was given.

- Community Development/Human Services/Municipal Campus Committee

No report was given.

- Personnel Committee

Councilmember Chappel reported on recent meeting to discuss a Salary Commission Ordinance, which will be presented at the next Council meeting.

c. Staff Reports

No report was given.

**9. Citizen Comments**

There were no citizen comments.

**10. Adjourn to Executive Session**


There was no Executive Session.

**11. Reconvene And Adjourn**

There being no further business before the Council, Mayor White declared the meeting adjourned at 8:00 p.m.

CITY OF STANWOOD

ATTEST:

  
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Dianne W. White, Mayor

  
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Melissa A. Collins, City Clerk