



City of Stanwood

10220 270th Street NW
 Stanwood, Washington 98292
 (360) 629-2181

Sign Permit Checklist

	A completed application
	A site plan of the parcel in question including the location of the new sign, any buildings on the lot, the locations of any other signs on the lot, and any existing or proposed landscaping related to signs.
	A diagram or blueprint of the signs installation. This includes the size, height, method of illumination, attachment to structures and construction of any structure designed to support the sign.
	A small scale reproduction or mock up of the proposed sign

Additional information may be required by the City of Stanwood. The applicant will be notified in a timely manner if additional information is necessary.

Fees for Sign Permit

Type of Sign	Plan Check Fee	Building Permit Fee
Freestanding (Below 5 Feet)	\$50.00	\$50.00
Freestanding (Above 5 Feet)	\$100.00	\$100.00
Gable	\$100.00	\$100.00
Wall and Projecting	\$60.00	\$60.00
Marquee, Awnings and Canopies	\$100.00	\$100.00
Non-exempt Temporary Signs	\$50.00	\$50.00

Variance process for any signage: \$65.00 + \$4.50 State Surcharge

Weekly fine for unlawful sign as described under 14.32370 SMC: \$75.00 per week

These submittal requirements are for the City of Stanwood only. Additional permits or information may be required by other federal, state, regional or local agencies. It is the responsibility of the applicant to ascertain whether other permits are required.