

# CITY OF STANWOOD

*Regular Meeting of the City Council  
Thursday, June 11, 2009 – 7:00 p.m.  
Stanwood-Camano School District Administration Building Board Room*

## MINUTES

### 1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### 2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Leonard Kelley, Arne Wennerberg, Bill Carlton and Shelley Klasse.

Councilmembers Conrad Ryer, Andy Chappel, and Timothy Loney were excused.

Also present: City Administrator Joyce Papke, City Clerk Melissa Collins, Finance Director Crystil Robinson, Public Works Director Andy Bullington, Community Development Director Rebecca Lind, Police Chief Ty Trenary, Deputy Fire Chief Darin Reid and City Attorney Grant Weed.

### 3. Staff Announcements

Finance Director Crystil Robinson handed out the 2010 budget calendar and asked for input on the proposed workshop dates.

Community Development Director Rebecca Lind reported that the economic plan is ready to be brought forward to Council and requested a workshop before the June 25, 2009 City Council meeting at 5:15 p.m. to go over the draft plan. A discussion took place regarding the date. Council agreed on the workshop date and time.

Mayor White introduced David Thomas, Stanwood High School ASB Secretary who is filling in for Student Advisor Teague Nelson.

### 4. Citizen Comments

There were no citizen comments.

**5. Approval of the Agenda**

Mayor White announced there would be an executive session.

*Motion by Councilmember Klasse, second by Councilmember Kelley to approve the agenda as published. Motion carried unanimously.*

**6. Consent Agenda**

- a. Approval of Payroll Checks and Vouchers
- b. Minutes of the February 26, 2009 Regular Meeting
- c. Minutes of the March 12, 2009 Workshop

*Motion by Councilmember Kelley, second by Councilmember Klasse to approve the consent agenda to include items a through c; voucher checks #14336 through #14480 in the amount of \$1,178,314.62; voided checks #14305, #14397, and #14442 and Payroll checks warrant #16256 through #16352 in the amount of \$265,794.46. Motion carried unanimously.*

**7. New Business**

- a. Ordinance 1246, 2008-2009 Comprehensive Plan Docket

Community Development Director Lind provided a brief staff report and reported that Council has reviewed the information in several previous workshops.

*Motion by Councilmember Carlton, second by Councilmember Kelley to adopt Ordinance 1246 adopting the 2008-2009 Amendments to the Introduction, Capital Facilities, Transportation, Land Use and Economic Development Elements of the Comprehensive Plan. Motion carried unanimously.*

- b. Ordinance 1247, 2008-2009 Comprehensive Plan Docket Rezone of Slye/Radmacher Property within the Transit Overlay

Community Director Lind stated this was also reviewed by Council in the workshop sessions.

*Motion by Councilmember Klasse, second by Councilmember Kelley to adopt Ordinance 1247 rezoning the Slye/Radmacher property PID #532041900308100 and 63041900300200 from Light Industrial to Main Street Business I. Motion carried unanimously.*

- c. Ordinance 1249, 2008-2009 Comprehensive Plan Docket Concurrent Development Standards Amendments

Ms. Lind reported that this ordinance makes the changes in the zoning text that were discussed in the workshops and implements the zoning portion of the comprehensive plan amendments.

*Motion by Councilmember Kelley, second by Councilmember Klasse to adopt Ordinance 1249 adopting the Concurrent Development Standards Amendments to Stanwood Municipal Code Sections 17.77, Transit Overlay, Section 17.80 the Planning Commission Administration, Section 17.105 Off Street Parking in the MBI Zone District and Section 17.157 Comprehensive Plan Amendment Process. Motion carried unanimously.*

- d. Ordinance 1250, Zoning Text Amendments to SMC Chapter 17.20 construction of Language Definitions & Chapter 17.120 Critical Areas Frequently Flooded Areas

Community Development Director Lind provided the staff report stating this set of code amendments was required for the City to undertake as part of compliance with FEMA standards for building in the flood plain. Once every three years there is an inspection from the Department of Ecology. They review the code and all improvements in the flood plain to make sure that everything is up to their standards. Ms. Lind said this ordinance makes some changes in definitions adding the specific FEMA related definitions into the zoning code and makes a change in the standards for manufactured homes. She added the Planning Commission had an extensive discussion regarding the change regarding the definition of basement and they did not want to adopt the FEMA standard definition. They have made a recommendation that the word basement be stricken. The Department of Ecology was contacted and they are comfortable with the change. Ms. Lind responded to questions from Council.

*Motion by Councilmember Carlton, second by Councilmember Kelley to adopt Ordinance 1250 adopting the Zoning Text Amendments to SMC Chapter 17.20 Construction of Language Definitions, and Chapter 17.120 Critical Areas-Frequently Flooded Areas. Motion carried unanimously.*

- e. Authorize Mayor White to sign all Contract Documents related to the 272<sup>nd</sup> Street Sidewalk Removal & Repair Project Agreement

Public Works Director Andy Bullington provided the staff report and stated that this section of sidewalk is in strong duress and funding has been set aside for sidewalk and road repair. He said this section of road has one of the

highest deficiencies and services the high school and the surrounding area that services the downtown area. A discussion took place among Council.

*Motion by Councilmember Carlton, second by Councilmember Kelley to authorize Mayor White to sign all contract documents related to the 272<sup>nd</sup> street sidewalk removal and repair project agreement. Motion carried unanimously.*

- f. Authorize Mayor White to sign all Contract Documents for the Repair & Replacement of Candle Ridge Estates City Pond Fencing.

Director Bullington reported that the upper pond fencing at Candle Ridge is in need of repair. Funding has been set aside for the repair and the Public Works Committee has met and recommended the replacement. The replacement fence will be chain link similar to the lower pond. The cost of the project will be \$28,965.44.

*Motion by Councilmember Kelley, second by Councilmember Klasse to authorize Mayor White to sign all contract documents for the repair and replacement of Candle Ridge Estates City pond fencing. Motion carried unanimously.*

- g. Authorize Mayor White to execute the Professional Services Contract with WH Pacific for the Project Management & Inspection Services for 68<sup>th</sup> Avenue Road Extension Project

Director Bullington presented the staff report. He said as a result of receiving federal funds for the 68<sup>th</sup> Avenue Road Extension Project, the City is required to comply with additional federal funding and audit regulations such as a third party Contract Administrator and contracted Project Manager/Inspector. He said the required process has complicated the work effort and adds additional cost to the project because it requires additional levels of review, compliance and approvals.

Mr. Bullington responded to questions from Council.

*Motion by Councilmember Klasse, second by Councilmember Wennerberg to authorize Mayor White to execute the professional services contract documents with WH Pacific for the project management and inspection services for 68<sup>th</sup> Avenue Road extension project. Motion carried unanimously.*

## **8. Report of Officers and Committees**

### **a. Mayor's Report**

Mayor White thanked Mayor pro tem Arne Wennerberg for running the last meeting and reported on the following:

- Mayor and Deputy Chief Darin Reid commemorated Tom Webb as the last Stanwood Volunteer Firefighter.
- Attended meetings regarding the train station.
- The Snohomish County Health District has cut \$100,000 per month out of their budget.
- She was one of two judges for the Stanwood Middle School talent show.

### **b. Committee Reports**

There were no committee reports.

### **c. Councilmember Reports/Questions**

There were no council reports or questions.

### **d. City Administrator Business:**

No report was given.

### **e. Student Advisor Report**

David Thomas reported on the following:

- End of the 2008/2009 school year
- Last day of school is Wednesday June 17, 2009
- Upcoming graduation ceremony

## **9. Citizens Closing Comments**

There were no citizens closing comments.

## **10. Adjourn to Executive Session**

Mayor White adjourned the meeting to executive session at 7:35 p.m. for up to one hour to discuss two items regarding pending litigation and one item regarding potential litigation with no action required.

Those attending included: City Council, City Administrator Joyce Papke, Community Development Director Rebecca Lind, Public Works Director Andy Bullington and City Attorney Grant Weed.

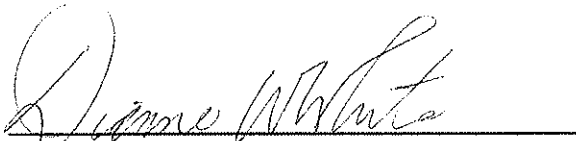
At 8:40 pm Councilmember Kelley announced there would be 20 more minutes in executive session.

**11. Reconvene and Adjourn**

The meeting reconvened at 9:05 p.m. There being no further business before the Council, Mayor White declared the meeting adjourned at 9:05 p.m.

CITY OF STANWOOD

ATTEST:

  
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Dianne W. White, Mayor

  
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Melissa A. Collins, City Clerk