

# CITY OF STANWOOD

*Regular Meeting of the City Council*

*Thursday, July 23, 2009 – 7:00 p.m.*

*Stanwood-Camano School District Administration Building Board Room*

## MINUTES

### 1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### 2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Leonard Kelley, Conrad Ryer, Andy Chappel, Arne Wennerberg, Bill Carlton, Timothy Loney and Shelley Klasse.

Also present: City Administrator Joyce Papke, City Clerk Melissa Collins, and Public Works Director Andy Bullington.

### 3. Special Presentation

Washington State Department of Ecology presenting the 2008 "Outstanding Wastewater Treatment Plant" Award

Mayor White introduced Kevin Fitzpatrick, Water Ecology Supervisor from the Department of Ecology. Mr. Fitzpatrick presented the Outstanding Waste Water Treatment Plant Award for 2008 to the Public Works Department.

Public Works Director Andy Bullington, Utilities Superintendent Kevin Hushagen and Public Works Technicians Jake Hamlin and Randy Richard were in attendance to accept the award.

### 4. Staff Announcements

Public Works Director Bullington announced that Gina Melander has obtained her Water Treatment Operator Certification. Ms. Melander had the opportunity to participate in a unique training partnership with the City of Anacortes. She took the responsibility of going to Anacortes and partnering with them to get the certification training. Mr. Bullington stated he is proud to say that the Department of Ecology recognized Ms. Melander by giving her the temporary Water

Treatment Operator Certification in advance of her testing. The Department of Ecology was hoping to showcase this training opportunity between two cities but unfortunately no other cities wanted to participate in this unique opportunity. This means in the future we would not have the opportunity to train another operator through this program.

## **5. Citizen Comments**

Carol Ronkin, 8029 272<sup>nd</sup> Street, Stanwood, WA

Ms. Ronkin is very concerned about trees being removed and culverts being filled in her neighborhood. She would like to see the City adopt a policy to preserve the trees and ravines.

Elizabeth Niemi, 8113 272<sup>nd</sup> Street, Stanwood

Ms. Niemi is also concerned about the tree removal and damage to the ravine. She is asking Council to ask that all cutting and filling of ravine cease and desist until it is determined whether or not it is a critical area and she thinks a policy should be put in place to protect what has been cared for for nearly 100 years in Stanwood.

Mayor White responded that the City is looking into this issue and staff has recently visited the site.

## **6. Approval of the Agenda**

Mayor White announced that there would be no executive session.

*Motion by Councilmember Loney, second by Councilmember Kelley to approve the agenda with the deletion of item 11, Adjournment to executive session.*

*Motion carried unanimously.*

## **7. Consent Agenda**

- a. Approval of Payroll Checks and Vouchers
- b. Minutes of the March 26, 2009 Regular Meeting
- c. Minutes of the April 9, 2009 Workshop
- d. Minutes of the April 9, 2009 Regular Meeting
- e. Minutes of the April 23, 2009 Workshop

*Motion by Councilmember Kelley, second by Councilmember Loney to approve the consent agenda to include items a through e; voucher checks #14481 through #14597 in the amount of \$833,948.61 and Payroll checks warrant #16353 through #16447 in the amount of \$256,428.85.*

*Motion carried unanimously.*

## 8. New Business

- a. Authorize Mayor White to Execute all Contract Documents, Subject to the Final Approval of the City Attorney, for the 68<sup>th</sup> Ave Road Extension Project

Public Works Director Bullington provided the staff report and explained the improvements will include curb, gutter, and sidewalk repair, realigning the intersection for safety improvements, and wetland mitigation and monitoring along 68<sup>th</sup> Avenue. He reported that WH Pacific is managing the third party review of the contract that is required by Washington State Department of Transportation.

Mr. Bullington went on to say 17 bids were received and the contract was awarded to PLE, LLC. The bid was below the budgeted amount. The project should be completed by mid to late October. He said the construction, project management and five year Army Corps wetland maintenance and monitoring program will be funded with the American Recovery and Reinvestment Act Federal Grant funds. These are reimbursement funds. The City was awarded \$750,000.00. The anticipated cost of the physical construction of the project is \$464,181.30. A 10% emergency contingency fund was factored in for unforeseen items in the project for a total of \$510,599.43.

In addition, Mr. Bullington stated, Council authorized Mayor White to sign contract documents with WH Pacific for project management services for \$87,362 and an additional five year wetland maintenance monitoring option for \$38,275. The total of the third party review is \$125,637.00. The combined project budget for construction is \$636,236.43. The Public Works Committee met and recommended that they move forward with the project.

Mr. Bullington explained that mailings have gone out to all resident of the affected area notifying them of the project. Mr. Bullington responded to questions from Council.

*Motion by Councilmember Wennerberg, second by Councilmember Loney to authorize Mayor White to execute all contract documents, subject to the final approval of the City Attorney for the 68<sup>th</sup> Avenue road extension project. Motion carried unanimously.*

## 9. Report of Officers and Committees

- a. Mayor's Report

Mayor White reported on the following:

- Met with Brenda White and Garth Williams at Snohomish County PUD

- regarding funds that may be available to residents and cities
- Attended the Snohomish Health District Meeting
- Attended the Annual Teddy Bear Picnic and toured the community garden
- WPDT Discount Card (Washington Prescription Discount Program)
- She did the ribbon cutting at the Senior Center Thrift Store
- Met with Vicky Hilty regarding domestic violence

b. Committee Reports

Councilmember Klasse reported that the Public Works Committee met regarding the 68th Avenue project.

Councilmember Loney reported the Community and Economic Development Committee also met.

c. Councilmember Reports/Questions

There were no Council reports or questions.

d. City Administrator Business

City Administrator Joyce Papke discussed staff vacations.

**10. Citizens Closing Comments**

There were no citizens closing comments.

**11. Adjourn to Executive Session**


There was no executive session.

**12. Reconvene and Adjourn**

There being no further business before the Council, Mayor White declared the meeting adjourned at 7:40 p.m.

CITY OF STANWOOD

ATTEST:

  
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Dianne W. White, Mayor

  
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Melissa A. Collins, City Clerk