

CITY OF STANWOOD

Regular Meeting of the City Council
Thursday, August 13, 2009 – 7:00 p.m.
Stanwood-Camano School District Administration Building Board Room

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Conrad Ryer, Andy Chappel, Arne Wennerberg, Bill Carlton, Timothy Loney and Shelley Klasse.

Councilmember Leonard Kelley was excused.

Also present: City Administrator Joyce Papke, City Clerk Melissa Collins, Finance Director Crystil Robinson, Public Works Director Andy Bullington, Community Development Director Rebecca Lind, Police Chief Ty Trenary, Fire Chief Mike Ganz and City Attorney Craig Knutson.

3. Staff Announcements

Public Works Director Andy Bullington reported on a leak detected on 272nd Street. An emergency repair is underway. Mr. Bullington requested a workshop to discuss the financial section of the Comprehensive Plan for Water and Sewer. The workshop was set for September 17, 2009 at 6:00 p.m.

Finance Director Crystil Robinson reported on the second quarter financial report, which was included in the Council packets. She responded to questions from Council.

Police Chief Ty Trenary reported that he worked with Public Works and the Stanwood Camano School District in a cooperative partnership for public safety and school zone safety. He recently applied for and received a state grant and a federal grant totaling approximately \$55,000. These grants consists of flashing yellow lights at pedestrian crossings and enhanced school zone safety at Stanwood Middle School, which includes flashing lights and a permanent radar.

Chief Trenary also reported that Officer Shane Jenson, School Resource Officer, was nominated by the school district and received the Washington State School Resource Officer of the Year Award. This award is given out only once a year to only one person.

Fire Chief Mike Ganz reported that the fire department is currently looking at a grant that the Department of Emergency Management is offering for some equipment for the Emergency Operations Center (EOC). He also reported the fire department is working on putting into service the air packs they received from a previous grant.

4. Citizen Comments

There were no citizen comments.

5. Approval of the Agenda

Mayor White announced there would be no executive session.

Motion by Councilmember Loney, second by Councilmember Chappel to approve the agenda with the deletion of item 11; Adjourn to Executive Session. Motion carried unanimously.

6. Consent Agenda

- a. Approval of Payroll Checks and Vouchers
- b. Minutes of the April 23, 2009 Regular Meeting
- c. Minutes of the May 14, 2009 Regular Meeting
- d. Resolution 2009-5 Supporting the Continued Success & Business Presence of the Boeing Company & Urging the Second Production Line of the 787 Airplane Be Located in Snohomish County

Motion by Councilmember Carlton, second by Councilmember Loney to approve the consent agenda to include items a through d; voucher checks #14598 through #14724 in the amount of \$1,024,776.70 and includes voided checks #14650 and 14596; Payroll checks warrant #16448 through #16544 in the amount of \$249769.56. Motion carried unanimously.

7. Old Business

- a. Authorize Mayor White to sign all Documents & Enter into a Contractual Agreement between the City of Stanwood & Affordable Environmental Inc. for the Asbestos Removal & Demolishing of City Property

Public Works Director Andy Bullington provided the staff report and stated that on April 21, 2009 the Public Works Committee met to discuss the contract and recommendation. Part of the recommendation was that the house be listed as surplus property. Mr. Bullington said the Finance Director listed the property but no bids were received. The contractor, Affordable Environmental, provided a cost of \$10,846.97 excluding permits for the asbestos removal and demolition.

Councilmember Klasse commented that the house didn't have any historical significance and could be a problem if it was broken into and someone was injured.

Motion by Councilmember Carlton, second by Councilmember Loney to authorize Mayor White to sign all documents and enter into a contractual agreement between the City of Stanwood and Affordable Environmental Inc. for the asbestos removal and demolishing of City property. Motion carried unanimously.

8. New Business

- a. Approval of the Planning Commission Work Program Matrix

Community Development Director Rebecca Lind provided the staff report and explained that the 18 month Planning Commission Work Program is starting immediately and continues through the last two quarters of this year and through 2010. She said this work program establishes priorities for how staff organizes and brings forward City initiated planning work items and includes a list of possible projects that staff and the Planning Commission identified for consideration during the remainder of 2009 and 2010. The program is divided in three parts including Housekeeping Code Amendments, Recommended Short Term Work Program, and Long Range Work Program.

Ms. Lind added that the City is receiving a grant of approximately \$50,000 for a consultant to prepare the Shoreline Master Program amendments which is part of the long range portion of the work program. The proposed part one and two work items can be accomplished with existing staff within the existing budget with the exception of architectural standards. Part three long range

planning projects will require a combination of existing staffing and consultants.

A discussion ensued amongst Council regarding Planning Commission priorities and timelines. Ms. Lind responded to questions.

Motion by Councilmember Loney, second by Councilmember Chappel to approve the Housekeeping and Short Term Planning Commission Work Program and the Shoreline Master program work program and refer these items to the Planning Commission for review and recommendation, and set a meeting date to discuss remaining Part III Long Term work items. Motion carried unanimously.

- b. Authorize City Administrator Papke to sign Letter of Agreement between the City of Stanwood & Camano Island Fire & Rescue to Receive 2008 Transport Fees

Finance Director Crystil Robinson provided the staff report and said she met with Fire Chief Ganz and Deputy Chief Reid to discuss 2008 excesses or shortfalls of the transport fees over the agreed upon emergency medical services net annual fee. She stated calculating the shortfall or excess was difficult because at the end of 2007 a third ambulance was added for transport. They had not anticipated the impact of using a third ambulance for both the City and the District. They looked at the costs to the District and the revenue the City would have earned if not for the third unit and came to an agreement that the District would pay the City \$141,000 as was budgeted in 2009. The letter of agreement puts into writing the negotiated amount tentatively agreed upon by the City and the District.

Ms. Robinson and Chief Ganz responded to questions from Council.

Motion by Councilmember Loney, second by Councilmember Chappel to Authorize City Administrator Papke to sign the letter of agreement between Camano Island Fire and Rescue and the City of Stanwood to receive \$141,000 for 2008 transport fees. Motion carried unanimously.

- c. Authorize Mayor White to sign the Interlocal Agreement between the City of Stanwood & Snohomish County to Provide Animal Control Transport Services

Police Chief Ty Trenary provided the staff report. He stated that this was a continuation of a project from earlier in the year. The Public Safety Committee met in May to look at the terms of the agreement. One issue was an indemnification clause and the Committee agreed that as long as the City Attorney was comfortable with the language they could bring it before

Council. The City Attorney had questions and worked closely with the Snohomish County Civil Prosecutor and got the issues resolved.

Councilmember Loney spoke on behalf of the Public Safety Committee and stated that they were impressed by the amount of work the local law enforcement has done to avoid transport costs and thanked Chief Trenary and the Police Department.

Chief Trenary responded to questions from Council.

Motion by Councilmember Loney, second by Councilmember Chappel to authorize Mayor Dianne White to sign the proposed Interlocal Agreement with Snohomish County Auditor's Office for the purposes of providing animal control services and transport. Motion carried unanimously.

9. Report of Officers and Committees

a. Mayor's Report

Mayor White reported on the following:

- On August 19, 2009 a second Amtrak train from Seattle to Vancouver will be running
- Attended the Council retreat on July 25, 2009 and thought it was very beneficial
- Participated in the Fair Parade
- Sold strawberry shortcake at the Stanwood Camano Fair
- Met with Representative Rick Larson at the Safe Harbor Free Clinic regarding health care.
- Attended a press conference in Seattle representing Snohomish County Health District regarding the need for federal funding for health districts.

b. Committee Reports

Councilmember Wennerberg reported that an ad-hoc committee met to recap items from the Council retreat. The committee members were Councilmembers Carlton, Kelley and Wennerberg. He explained that they prioritized the items discussed at the retreat and stated the first thing they wanted to accomplish was to finish the vision statement. A proposal was made to have workshops on the first and third Thursdays each month.

Councilmember Carlton added that they prioritized the 18 items from the retreat and the first priority was an offshoot of the economic development study. The Committee felt that they should complete the planning and layout stage and take them priority by priority with four priority groups. The

workshops will be to work through each item and prioritize them into work plans.

Mayor White questioned the staff time required to facilitate workshops and meetings every Thursday indefinitely. She also suggested meeting prior to a Council meeting. Councilmember Carlton responded that having a workshop prior to a regular meeting does not allow enough time to get things done.

Councilmember Loney suggested the first and third Thursdays through the end of September. A discussion took place amongst Mayor and Council regarding staff availability, current projects, and priorities.

Council agreed that the vision portion can be done by Council and Mayor without staff. City Attorney Craig Knutson commented that it is important to have strong staff support and good minutes for goal setting sessions since the minutes become an important public document.

Mayor White suggested a workshop at 6:00 p.m. on September 10, 2009, prior to the regular meeting to prepare the vision statement and suggested that Council bring a draft vision to that meeting.

A tentative workshop was scheduled for October 1, 2009 to discuss part three of the long-term work items on the Planning Commission Work Plan.

c. Councilmember Reports/Questions

There were no Councilmember reports.

d. City Administrator Business

City Administrator Papke reported on the following:

- There are currently no items for the August 27, 2009 meeting. She asked Council if the meeting could be cancelled unless something comes up. Council agreed to cancel the meeting.

Motion by Loney, second by Klasse to cancel the last regularly scheduled Council meeting in August. Motion carried unanimously.

- The railroad bridge project was underway and there will be a closure starting at 7:00 p.m. on Friday to 5:00 a.m. Monday. Councilmember Klasse commented that she is impressed with Washington State Department of Transportation's effort to notify businesses of the closure.
- The City Picnic will be held on Wednesday from 4:00 pm to 7:00 pm.

10. Citizens Closing Comments

There were no citizens closing comments.

11. Adjourn to Executive Session

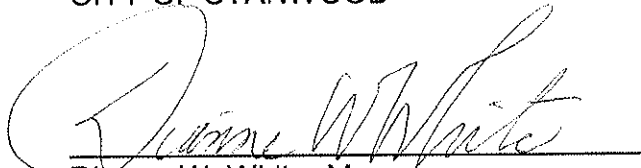
There was no executive session.

12. Reconvene and Adjourn

There being no further business before the Council, Mayor White declared the meeting adjourned at 8:25 p.m.

CITY OF STANWOOD

ATTEST:



Dianne W. White, Mayor



Melissa A. Collins, City Clerk