

# CITY OF STANWOOD

*Regular Meeting of the City Council*

*Thursday, October 22, 2009 – 7:00 p.m.*

*Stanwood-Camano School District Administration Building Board Room*

## MINUTES

### 1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### 2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Conrad Ryer, Andy Chappel, Arne Wennerberg, Bill Carlton, Timothy Loney and Shelley Klasse.

Councilmember Leonard Kelley was excused.

Also present: City Administrator Joyce Papke, City Clerk Melissa Collins, Finance Director Crystil Robinson, Public Works Director Andy Bullington, Community Development Director Rebecca Lind, Police Chief Ty Trenary, Deputy Fire Chief Darin Reid, and City Attorney Grant Weed.

### 3. Staff Announcements

Deputy Fire Chief Darin Reid announced he attended an emergency meeting on H1N1 and a mass vaccination clinic will be held at Heritage Park on Saturday, October 24, 2009. There are approximately 17,000 doses available in Snohomish County. At this time pregnant women and children up to 4 years of age will be vaccinated. Chief Reid responded to questions from Council. Mayor White commented that this is being funded by the Federal Government.

Finance Director Crystil Robinson requested permission to publish the Notice of Public Hearing for utility rate adjustment changes for the projected 2010 budget. Ms. Robinson responded to questions from Council. Council agreed to the publishing.

Ms. Robinson also discussed the holiday meeting schedule. According to City code, if a meeting falls on a holiday it will be held on the following Monday. Council and staff discussed cancelling the November 26, 2009 regular meeting.

*Motion by Councilmember Loney, second by Councilmember Ryer to cancel the November 26 meeting.*

A discussion ensued and Council decided to wait until the November 12 meeting to decide to if the meeting should be cancelled. The motion was withdrawn.

Public Works Director Andy Bullington announced the Community Development Block Grant (CDBG) is available for 2010 and asked for approval to move forward with the grant application. Mr. Bullington responded to questions from Council. Council gave approval to proceed.

Mr. Bullington also reported on recent water damage at City Hall and distributed photographs of the roof and building damage. Public Works will be doing a spot repair in one area. Mr. Bullington said when they find what the options are for repair; it will be brought before Council.

**4. Citizen Comments**

There were no citizen comments.

**5. Approval of the Agenda**

Mayor White announced that there would not be an executive session.

*Motion by Councilmember Loney, second by Councilmember Chappel to approve the agenda with the deletion of item 10; adjourn to executive session. Motion carried unanimously.*

**6. Consent Agenda**

- a. Approval of Payroll Checks and Vouchers
- b. Minutes of the September 17, 2009 Workshop
- c. Minutes of the September 24, 2009 Regular Meeting
- d. Minutes of the October 1, 2009 Workshop

*Motion by Councilmember Carlton, second by Councilmember Klasse to approve the consent agenda to include items a through d; voucher checks #14779 through #14795 and #14932 through #15046 in the amount of \$504,456.37; voided checks #14782, #14803, and #15026; and Payroll checks warrant #16672 through #16766 in the amount of \$249,609.20. Motion carried unanimously.*

## 7. New Business

- a. Re-Appoint May Palmer to the Stanwood Library Board Term of office January 1, 2010 through December 31, 2014

Ms. Palmer was unable to attend the meeting. Mayor White stated that the Library Board has recommended that May Palmer be re-appointed to the board for an additional term of five years. She then re-appointed Ms. Palmer as a Library Board Member.

*Motion by Councilmember Loney, second by Councilmember Ryer to confirm the re-appointment of May Palmer as Library Board Member for the term of office to be January 1, 2010 through December 31, 2014. Motion carried unanimously.*

- b. Ordinance 1253 Amendments to Zoning Text Chapter 17.80 Site Development & Administrative Authority, Chapter 3 Section 3.33 Fees

Community Development Director Rebecca Lind provided a PowerPoint presentation on the details of Ordinance 1253. Ms. Lind stated the purpose of the amendments is to clarify the code to make it easier to administer and understand, provide an appeal of an administrative decision to the Hearing Examiner, and a proposal to change the fee schedule for the site development permit process, to add a three tier fee structure for lower cost projects, add a pre-application fee and change the grading permit fee to add in the cost of engineering and actual costs. The Planning Commission recommended approval of the ordinance.

Councilmember Loney discussed the Community Development Committee comments and what they focused on in their meeting. Mayor White expressed her appreciation to Ms. Lind for bringing this forward.

*Motion by Councilmember Loney, second by Councilmember Chappel to recommend approval of Ordinance 1253 Amendments to Zoning Text Chapter 17.80 Site Development and Administrative Authority, Chapter 3 Section 3.33 Fees. Motion carried unanimously.*

- c. Ordinance 1254 Amending SMC 2.44.025 Relating to City Council Meeting Locations

City Clerk Melissa Collins presented the staff report. A discussion ensued regarding moving the City Council meetings back to the fire station. It was a consensus to remain at the School District Building for now.

## 8. Report of Officers and Committees

### a. Mayor's Report

Mayor White reported on the following:

- Status of the H1N1 flu
- Complimented professional staff on their work during an unusual week that included an audit report, budget issues and a leaking roof at City Hall.

### b. Committee Reports

Councilmember Loney reported that the Economic Development Committee is working on a plan of action to bring before Council.

### c. Councilmember Reports/Questions

Councilmember Loney made an appeal to the public to do research on the 1033 initiative.

### d. City Administrator Business

City Administrator Joyce Papke reported on future fire services and a possible contract with Camano Fire District. The City and Camano Fire District will be working with FCSG, a financial consultant. The company will be analyzing the cost of current service for the City, analyzing the current cost of service provided by the District, and providing a model that will show the cost of full contracting with the District. Ms. Papke stated that a report will be presented to Council and Commissioners and said the City's share of the cost of the consulting contract will be \$10,000.

### e. Student Advisor Report

Student Advisor David Thomas reported on the following:

- Recently spoke before the Chamber regarding the Future Business Leaders of America group from the High School
- Homecoming week
- Freshman class doing a food drive at the High School
- Student Senate meetings for students to voice concerns, thanks, and gratitude to student leaders

- Stanwood Stilly Cup football game against Arlington on October 30<sup>th</sup>

**9. Citizens Closing Comments**

No citizen closing comments.

**10. Adjourn to Executive Session**

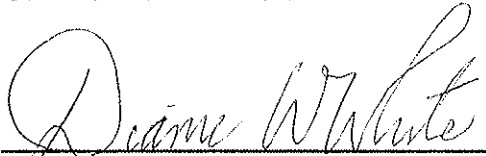
There was no executive session.

**11. Reconvene and Adjourn**

There being no further business before the Council, Mayor White declared the meeting adjourned at 8:05 p.m.

CITY OF STANWOOD

ATTEST:

  
\_\_\_\_\_  
Dianne W. White, Mayor

  
\_\_\_\_\_  
Melissa A. Collins, City Clerk