

# CITY OF STANWOOD

*Regular Meeting of the City Council  
Thursday, January 14, 2010 – 7:00 p.m.  
Stanwood-Camano School District Administration Building Board Room*

## MINUTES

### 1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### 2. Oaths of Office: Mayor Dianne White, Councilmembers Conrad Ryer, Timothy Pearce and Leonard Kelley

City Clerk Melissa Collins administered the oaths of office for Mayor Dianne White and Councilmembers Conrad Ryer, Timothy Pearce, and Leonard Kelley.

### 3. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Bill Carlton, Timothy Loney, Arne Wennerberg, Leonard Kelley, Timothy Pearce and Conrad Ryer.

Councilmember Andy Chappel was excused.

Also present: City Administrator Joyce Papke, City Clerk Melissa Collins, Finance Director Crystil Robinson, Public Works Director Andy Bullington, Community Development Director Rebecca Lind, Police Chief Ty Trenary, Deputy Fire Chief Darin Reid, and City Attorney Grant Weed.

### 4. Staff Announcements

Community Development Director Rebecca Lind discussed potential parking issues at the train station. She is looking into putting together a work program to determine how the City wants to use the lot.

### 5. Citizen Comments

There were no citizen comments

## 6. Approval of the Agenda

Mayor White announced that there would not be an executive session. Councilmember Carlton requested that Items c and d be pulled from the Consent Agenda and put under New Business.

*Motion by Councilmember Loney, second by Councilmember Carlton to approve the agenda with the deletion of item 11, adjourn to executive session and with the moving of items c and d under 7 Consent Agenda down to 8 New Business. Motion carried unanimously.*

## 7. Consent Agenda

- a. Approval of Payroll Checks and Vouchers
- b. Authorize Mayor White to sign the Renewal of Interlocal Agreement between the City and Snohomish County Department of Emergency Management for 2010-2012
- e. Authorize Mayor White to sign the Renewal of Washington State Cooperative Purchasing Agreement for 2010-2011

*Motion by Councilmember Kelley, second by Councilmember Wennerberg to approve the consent agenda to include items a, b, and e; voucher checks #15219 through #15377 in the amount of \$961,046.89; voided checks #15279, #15290, #15326 and #15372; and Payroll checks warrant #16923 through #17013 in the amount of \$262,069.32. Motion carried unanimously.*

## 8. New Business

- c. Authorize Mayor White to sign the 2010 Amendment to Interlocal Agreement for Administrative and Operational Services with Island County Fire Protection District No. 1.

Councilmember Carlton pointed out what he believed to be an error in Appendix A. Finance Director Crystil Robinson stated that she located the error, made the correction, and provided a new handout for Council.

*Motion by Councilmember Carlton, second by Councilmember Kelley to approve Appendix A of this agreement, amendment to the agreement, as corrected by staff. Motion carried unanimously.*

City Attorney Grant Weed clarified that the motion was to include the both approval of the amendment and the revised appendix.

- d. Authorize Mayor White to sign the 2010 Amendment to Interlocal Agreement for Emergency Medical Services with Island County Fire Protection District No. 1.

Councilmember Carlton requested that they consider this agreement when the whole fire package is being reviewed since it won't have any impact on the Fire Department or the City until July or August.

*Motion by Councilmember Carlton second by Councilmember Wennerberg to set this aside and consider it when we are considering the overall fire packet. Carlton: Yes; Loney: Yes; Wennerberg: Yes; Kelley: No; Pearce: Yes; Ryer: Yes. Motion carried 5-1.*

Mayor White opened the item for discussion.

Finance Director Crystil Robinson and Deputy Fire Chief Darin Reid responded to questions from Council. City Administrator Joyce Papke provided additional information.

*Motion by Councilmember Loney, second by Councilmember Carlton to amend the motion that is on the floor and defer this but without having to have an open ended end time and defer it to the first meeting in March, first Council meeting in March, with the stipulation that both the Finance Committee and the Public Safety Committee take a look at it. Carlton: Yes; Loney: Yes; Wennerberg: Yes; Kelley: No; Pearce: Yes; Ryer: Yes. Motion carried 5-1.*

- a. 2010 City Council Committee Assignments

Mayor White provided Council a handout with the following Council Committee assignments:

Community Development/Economic Development Committee  
Tim Loney, Tim Pearce, Conrad Ryer  
Alternate: Bill Carlton

Finance/Personnel Committee  
Bill Carlton, Leonard Kelley, Tim Pearce  
Alternate: Arne Wennerberg

Human Services Committee  
Bill Carlton, Andy Chappel, Leonard Kelley  
Alternate: Tim Pearce

Public Safety Committee  
Leonard Kelley, Tim Loney, Arne Wennerberg  
Alternate: Conrad Ryer

Public Works/Parks Committee  
Andy Chappel, Conrad Ryer, Arne Wennerberg  
Alternate: Tim Loney

Mayor White stated that if they aren't able to attend a meeting to contact the City Clerk so the alternate can be contacted.

b. Election of Mayor pro tem for the Year 2010

City Clerk Melissa Collins stated per RCW 35.23.191, the members of city council, at their first meeting each year shall elect a Mayor pro tem who shall hold office at the pleasure of the council and in case of the absence of the mayor, perform duties of the mayor except that he or she shall not have the power to appoint or remove any officer or to veto any ordinance.

Councilmember Kelley nominated Arne Wennerberg to serve as Mayor pro tem for the year 2010. The nomination was seconded by Councilmember Loney.

Mayor White declared Arne Wennerberg as Mayor pro tem for the year 2010.

c. Confirm Appointment of Shelley Klasse to the Stanwood Planning Commission for a five-year term – January 2010 through December 2014

City Clerk Melissa Collins reported there are currently three vacancies on the Planning Commission and they have received one letter of interest. Per the Stanwood Municipal Code, members of the Planning Commission are appointed by the Mayor and confirmed by the Council. Mayor White is recommending Shelley Klasse to serve on the Planning Commission for a five year term.

*Motion by Councilmember Loney, second by Councilmember Wennerberg to confirm the appointment of Shelley Klasse to a five-year term on the Stanwood Planning Commission through December 2014. Motion carried unanimously*

d. Appointment of Elected Official to represent the City at the Community Transit Board Meeting – January 21, 2010

Mayor White stated that she has done this in the past and is willing to do this again.

*Motion by Councilmember Kelley, second by Councilmember Wennerberg to appoint Mayor White to represent the City at the Community Transit Board Meeting on January 21, 2010. Motion carried unanimously.*

- e. Authorize Mayor White to execute the Utility Extension Agreement for Water Utility Extension for 6133 261<sup>st</sup> Street NW and 6203 261<sup>st</sup> NW

Community Development Director Rebecca Lind provided the staff report and stated that the City received a request for water availability for Lee and Theresa Duncan for their property located outside the City limits. According to the municipal code, the applicant is required to demonstrate that the extension is necessary to protect public health, safety, and the environment consistent with RCW 36.70A.110(4) and requires City Council action on the application. The applicant has paid \$500 for the utility extension application and will be required to pay the plant investment fee for water of \$6,122 per hookup. They also submitted the water bacteriological analysis and required documentation from Snohomish Health District.

Ms. Lind stated the agreement itself includes a number of very specific terms and explained those terms to Council. She also stated the terms were discussed with Mr. Duncan.

*Motion by Councilmember Carlton, second by Councilmember Loney to authorize the Mayor to execute the Utility Extension Agreement for water utility extension for two water hook hookups at 6133 261<sup>st</sup> Street NW and 6203 261<sup>st</sup> NW based on the findings in Exhibit 9 and the condition that the property owner have responsibility to maintain and operate its own facilities. Motion carried unanimously.*

- f. Ordinance 1264 Revising the City's Regulations for Administrative Interpretations and Establishing a Fee.

Director Lind provided the staff report and went over the details of the ordinance. She stated that this ordinance will provide clarity and consistency in code interpretation. City Attorney Grant Weed discussed his experience with this type of regulation in other cities and endorses it. Ms. Lind responded to questions from Council.

*Motion by Councilmember Loney, second by Councilmember Carlton to adopt Ordinance 1264 approving Application LZCA 09-06 Amendments to SMC Chapter 17.25 General Provisions and SMC Chapter 17.80 Administration adding new text clarifying categories of permitted uses, adding unclassified uses, and clarifying accessory structure standards and establishing a process and criteria for conditional uses and a fee for administrative interpretations. Motion carried unanimously.*

Councilmember Carlton gave accolades to Ms. Lind and the Planning Commission for the work on this ordinance.

## 9. Report of Officers and Committees

### a. Mayor's Report

Mayor White reported that she spoke at the Chamber of Commerce regarding the state of the City and said there is a real "can do" attitude with the business community and she believes this will be a very good year.

### b. Committee Reports

There were no committee reports.

### c. Councilmember Reports/Questions

There were no Council reports or questions.

### d. City Administrator Business

City Administrator Joyce Papke extended her thanks and appreciation to the City Department Heads and staff.

She publicly thanked Deputy Chief Reid and his department on behalf of the Mayor, Council, citizens, and herself for what they do every day for the City.

Ms Papke also spoke about the rescue of a 16 year old girl last year. She had the honor of attending the ceremony where Chief Ty Trenary and Sergeant Barry Ruchty were awarded with the Snohomish County Sheriff's Life Saving Medal for the aid they provided at the scene. They also previously received recognition from the Governor.

There was a brief discussion regarding the January 28<sup>th</sup> City Council meeting. It was determined that the second Council meeting of the month will be a study session to discuss what steps need to be done to properly fund the City. Ms. Papke stated that the Finance Director is developing five-year projections for the City for discussion at the meeting.

### e. Student Advisor Report

David Thomas reported on the following items:

- The end of the semester is coming up
- A successful student blood drive was held with 96 students donating
- Winter sports are continuing
- Tolo dance is February 13 and 600 students are expected to attend
- The School Board Task Force for the budget is continuing
- Martin Luther King Jr. Day

**10. Citizens Closing Comments**

Les Anderson, 27201 102<sup>nd</sup> Dr NW

Mr. Anderson commended Councilmember Carlton for being tenacious about looking at the fire costs.

**11. Adjourn to Executive Session**

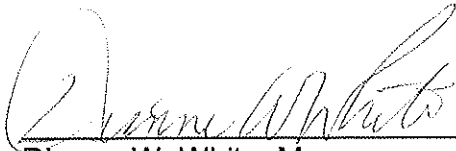
There was no executive session.

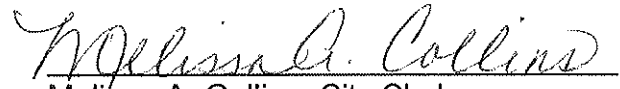
**12. Reconvene and Adjourn**

There being no further business before the Council, Mayor White declared the meeting adjourned at 8:20 p.m.

CITY OF STANWOOD

ATTEST:

  
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Dianne W. White, Mayor

  
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Melissa A. Collins, City Clerk