

# CITY OF STANWOOD

*Regular Meeting of the City Council*

*Thursday, June 10, 2010 – 7:00 p.m.*

*Stanwood-Camano School District Administration Building Board Room*

## MINUTES

### 1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### 2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Bill Carlton, Andy Chappel, Timothy Loney, Arne Wennerberg, Leonard Kelley, Tim Pearce, and Conrad Ryer

Also present: City Clerk Melissa Collins, Finance Director Crystil Robinson, Public Works Director Andy Bullington, Community Development Director Rebecca Lind, Police Chief Ty Trenary, Deputy Fire Chief Darin Reid and City Attorney Grant Weed.

### 3. Staff Announcements

Mayor White read a letter from IIMC regarding City Clerk Melissa Collins receiving her Certified Municipal Clerk certification. Ms. Collins was congratulated and thanked for her hard work and dedication to the City.

City Clerk Melissa Collins discussed the Council retreat. A discussion took place and it was decided the retreat would be held on Wednesday, July 7, 2010 at the Stanwood Fire Station.

Finance Director Crystil Robinson spoke regarding the second meeting of the month study sessions and suggested the meetings be used to discuss the Water and Sewer Comprehensive Plans. Public Works Director Andy Bullington provided a timeline for discussion of the plans.

Community Development Director Rebecca Lind asked if the Council will be going back to a two meeting format. After a lengthy discussion it was decided that Council will go back to two regular meetings per month until the budget

process begins. Ms. Lind also stated that she has an ordinance for the June 24<sup>th</sup> meeting and at this time there is no other business on the agenda.

Public Works Director Andy Bullington asked Council when they would like to meet regarding the Sewer Comprehensive Plan and Water Comprehensive Plans. Council concurred that the workshops would be held on July 1, 2010 at 5:00 p.m. for the Sewer Plan and July 29, 2010 at 5:00 p.m. for the Water Plan.

Ms. Lind requested a date for a joint Planning Commission/City Council meeting to go over the Comprehensive Plan Amendments. Council agreed to hold a workshop on August 12, 2010 at 5:00 p.m. prior to the regular City Council meeting.

A discussion ensued regarding the ordinance scheduled for the June 24<sup>th</sup> meeting. It was decided by Council to cancel the June 24<sup>th</sup> meeting and have the ordinance brought forward at the July 1<sup>st</sup> meeting at the Sewer Comprehensive Plan Workshop.

*Motion by Councilmember Kelley second by Councilmember Ryer to cancel the meeting on June 24, 2010. Motion carried unanimously.*

#### **4. Citizen Comments**

There were no citizen comments.

#### **5. Approval of the Agenda**

Mayor White announced that there would be no executive session.

*Motion by Councilmember Loney, second by Councilmember Kelley to approve the agenda with the deletion of item 11, Adjourn to Executive session. Motion carried unanimously.*

*Motion by Councilmember Carlton, second by Councilmember Wennerberg to amend the motion to include a new item to the agenda that would be under the first item of New Business concerning the Salary Commission.*

*Carlton, Yes; Chappel, Yes; Loney, Yes; Wennerberg, Yes; Kelley, No; Pearce, Yes; Ryer, Yes. Motion carried 6-1.*

#### **6. Consent Agenda**

- a. Approval of Payroll Checks and Vouchers
- b. Minutes of the March 25, 2010 Regular Meeting/Study Session
- c. Minutes of the April 8, 2010 Regular Meeting

*Motion by Councilmember Loney, second by Councilmember Kelley to approve the consent agenda to include items a through c; voucher checks #15906 through #16020 in the amount of \$201,928.99; Voided check #15961 and Payroll checks warrant #17364 through #17451 in the amount of \$250,329.21. Motion carried unanimously.*

## **7. Public Hearings**

- a. To Consider Public Testimony on Resolution 2010-4, Adopting the Six-Year Transportation Improvement Plan

Mayor White opened the Public Hearing.

Public Works Director Andy Bullington provided the staff report and said the City is required to adopt a 6-year Transportation Plan each year by July 1<sup>st</sup>. There is no budget impact and projects listed on the plan are not required to be funded or completed, but it is necessary to have the plan in place to apply for state or federally funded grants. Mr. Bullington provided a brief description of the projects and responded to questions from Council.

There being no public testimony, Mayor White closed the Public Hearing.

*Motion by Councilmember Wennerberg, second by Councilmember Loney to adopt Resolution 2010-4 the City of Stanwood's Six-Year Comprehensive Transportation Improvement Program. Motion carried unanimously.*

- b. To Consider Public Testimony on Resolution 2010-5, Declaring certain Property to be Surplus to the needs of the City and Authorize the Finance Director to arrange for and to Execute the Sale of said Property in a Manner in her Judgment will net the Greatest Amount for the City

Mayor White opened the Public Hearing.

Finance Director Crystil Robinson provided the staff report. She said staff looked through their departments to see if there were items that were broken or no longer used. Ms. Robinson requested Council's approval to surplus the items in order for them to be removed from the premises. She explained that a public hearing is required because the S-10 truck was purchased out of the Wastewater Utility budget. Ms. Robinson responded to questions from Council.

There being no public testimony, Mayor White closed the Hearing.

*Motion by Councilmember Loney, second by Councilmember Kelley to adopt Resolution 2010-5 declaring certain property to be surplus to the needs of*

*the City and authorizing the Finance Director to arrange for and to execute the sale of said property for the common benefit and in a manner that in her judgment will net the greatest amount to the city. Motion carried unanimously.*

## **8. New Business**

### **1. Salary Commission**

Councilmember Carlton stated that he had no concerns related to the current or proposed membership of the Salary Commission and provided four reasons for offering his motion:

- 1. In creating a Salary Commission the Council completely eliminated any control over the salaries of the Mayor or the Council. It would seem to be unconscionable for any member of the Council to receive a salary increase at a time when we are reducing staff and may even have to resort to pay reductions. It is, however, certainly a possibility under the Salary Commission's stated authority.*
- 2. Since its inception in 2007, to the best of my knowledge, no member of the Council has been requested to testify before the Salary Commission regarding their duties and responsibilities. I believe that I am correct in stating the only input on the matter of stipend, duties, responsibilities or activities of Council members has been related by either the HR Director or the City Administrator.*
- 3. It is my opinion that Council should have the courage and integrity to stand before the electors to make the case for any change to their compensation plan – either to increase it or to decrease it.*
- 4. Finally, it would appear that it will be a long time before the City's financial condition would be such that Mayor/Council salary increases should be considered by anyone much less a committee that has no responsibility for the viability of the City's budget.*

*Motion by Councilmember Carlton second by Councilmember Chappel that staff be instructed to draft and present to the Council at its July 8 meeting an Ordinance repealing Stanwood Ordinance No. 1221 – Salary Commission and Stanwood Municipal Code Section 2.10 codifying Ordinance 1221. Carlton, Yes; Chappel, Yes; Loney, No; Wennerberg, Yes; Kelley, No; Pearce, Yes; Ryer, No.  
Motion carried 4-3.*

Mayor White requested City Clerk/HR Director Melissa Collins to explain how the Salary Commission came into existence. Ms. Collins provided some

history on the original ordinance to create a Salary Commission and how the first Salary Commission was appointed. Ms. Collins pointed out that it is time to re-appoint members again.

Mayor White commented that the commission is not for just good times, but for all times and the current members are thoughtful and educated people.

Councilmember Kelley stated his opposition to the ordinance and said he likes the idea of a salary commission. Councilmember Pearce asked about RCW's regarding salary commissions. City Attorney Grant Weed responded to questions from Council.

- a. Approval of the Re-Appointment of James Foster and David Pinkham to the Salary Commission for an Additional Two Year Term

City Clerk Melisa Collins provided the staff report stating the Mayor is requesting the City Council's approval of the re-appointment of James Foster and David Pinkham to their second and final term on the Salary Commission.

Ms. Collins said that of the five appointments, James Foster and David Pinkham's two-year terms have expired. Both Mr. Foster and Mr. Pinkham have graciously agreed to accept a new appointment in what will be their final terms on the Commission.

Ms. Collins also informed the City Council that the Salary Commission is scheduled to meet next week to review elected officials compensation levels for the 2011 budget.

*Motion by Councilmember Loney, second by Councilmember Kelley to approve the re-appointment of James Foster and David Pinkham to the Stanwood Salary Commission for an additional two year term. Motion carried unanimously*

- b. Approval of the appointment of Dale Tetlow to the Salary Commission for a One Year Term

City Clerk Melissa Collins provided the staff report and explained that the Mayor is requesting the City Council to approve the appointment of Dale Tetlow to a one-year term on the Salary Commission. Mr. Tetlow will replace Raymond Lee who served his second and final term. Ms. Collins stated Mr. Tetlow has agreed to accept the appointment.

A discussion ensued regarding Mr. Tetlow's background and qualifications. Ms. Collins answered questions from the Council.

*Motion by Councilmember Loney, second by Councilmember Kelley to approve the Mayor's appointment of Dale Tetlow to the Stanwood Salary Commission for a one year term.*

*Carlton, No; Chappel, No; Loney, Yes; Wennerberg, No; Kelley, Yes; Pearce, Yes; Ryer, Yes.*

*Motion carried 4-3.*

- c. Authorize Mayor White to sign all Contract Documents after Review and Approval of the City Attorney for Construction of 80<sup>th</sup> Easement Sewer Main Replacement

Public Works Director Bullington provided the staff report. He reported that the City has been conducting its annual Closed Caption Television Sewer Main Inspection Program and have identified segments of pipe that will require attention on 80<sup>th</sup> Street NW between 274<sup>th</sup> Street NW to 276<sup>th</sup> Street NW. Mr. Bullington stated that there are several large cracks and a partial blockage in the main line. The funds have been allocated and the anticipated cost for the project was \$125,000 and the actual bid came in at \$99,429.82. Mr. Bullington responded to questions from Council.

*Motion by Councilmember Chappel, second by Councilmember Loney to authorize Mayor White to sign all contract documents after review and approval of the City Attorney for construction of 80<sup>th</sup> easement sewer main replacement. Motion carried unanimously*

- d. Authorize Mayor White to Execute all Contract Documents, subject to the Final Approval of the City Attorney for 267<sup>th</sup> NW Road and Pedestrian Project

Director Bullington presented the staff report and reported that the City was successful in securing federal funds for the 267th street NW Road and Pedestrian Project. The proposed work is intended to deliver an approved design and all necessary documents and permits required to bid and construct approximately 2000 feet of new sidewalk on the south side of 267<sup>th</sup> Place NW from Pioneer Highway east to Port Susan Middle School. The recommended approved spending threshold limits for phase 1 of this project is \$341,329.78 and Council approved \$350,000 in the 2010 CIP budget for phase 1 of this project. Mr. Bullington responded to questions from Council.

*Motion by Councilmember Ryer, second by Councilmember Loney to authorize Mayor White to execute all contract documents, subject to the final approval of the City Attorney for 267<sup>th</sup> Street NW Road and Pedestrian project. Motion carried unanimously*

**9. Report of Officers and Committees**

a. Mayor's Report

There was no Mayor's Report

b. Committee Reports

Councilmember Wennerberg reported on the Public Safety Committee and fire levies.

Councilmember Loney reported the Finance Committee met.

Councilmember Ryer reported the Public Works Committee met and went over the items for this meeting.

c. Councilmember Reports/Questions

Mayor White handed out new Council Committee assignments.

**10. Citizens Closing Comments**

There were no citizens closing comments.

**11. Adjourn to Executive Session**

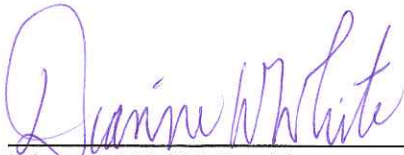
There was no executive session.

**12. Adjourn**

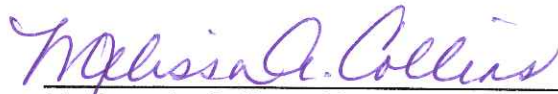
There being no further business before the Council, Mayor White declared the meeting adjourned at 8:28 p.m.

CITY OF STANWOOD

ATTEST:



Dianne W. White, Mayor



Melissa A. Collins, City Clerk